General Meeting

Wednesday, November 16, 2016

9:00 AM – 4:00 PM **Quality Inn & Suites**

2020 Leisure Lane

Sterling, CO 80751

Online video conferencing: Join from PC, Mac, Linux, iOS or Android: [**https://zoom.us/j/705585996**](https://zoom.us/j/705585996)

Present: Joe Anzures, Chair

Melissa Fishburn, Chair-Elect

Chris Roe, Secretary

Martha Mason, Treasurer

James Joe Triplett

Travis Morgan

Charlotte Morgan

Matthew Ruggles

Nancy Jackson

Owen Eriquara

Lana Mutters

Bill Wood

Jennifer Scilacci, DVR

Karen Prince, ILPC

Guests: Peter Pike, OIL Manager

Joan La Belle, Program Manager CPWD

Ruth Newell

Rick Newell, SILC Applicant

Steve Heidenrich, SILC applicant

Bill Edwards, Program Manager CFD

Ray Jarman

Candie Dalton, ED Atlantis

Linda Taylor, ED CFI

Absent: Jason Eaton

ASL Interpreters: Sara Romes

Simon Martinez

**Minutes**

Call to Order(Joe)

* Approval of Agenda
* Introductions
* Chairperson’s Remarks
* Meeting Participation
  + Board members at table
* Approving the minutes
  + James Triplett made motion to approve minutes, Charlotte Morgan seconded. Motion passes

Old Business

* January 25 2017 Meeting city
  + Martha moves to change meeting to new date and in Pueblo. Bill seconded. Motion passes.
* SILC Coordinator workgroup (Joe)
  + Jason Eaton, Nancy Jackson, and James Triplett were on work-group
    - * + SOW was sent to all SILC members
        + Melissa stated that she did not see the number of hours per week included in the SOW. It is not an employee position, is an independent contractor.
        + Question about how to get the copies and folders that Karen is currently providing – SILC Coordinator can create the packets and invoice the SILC for any printing costs.
        + Question about who the POC will be.
        + Discussion regarding responsiveness
        + Discussion regarding number of hours per week
        + Discussion regarding SILC responsibilities between meetings
        + Discussion on need to have driver’s license or ability to arrange transportation
        + Bill made a motion to accept the SOW as written. Multiple seconds. Discussion – remove the section that states Coordinator is main driver when SILC rents a van. Bill made a motion to accept SOW as amended and begin recruitment process. James seconded. Motion passes.

Membership (Joe)

* Friday Meet-n-greet/Saturday SILC meetings
  + Thanks to Nancy for arranging last night’s meet and greet. Nancy stated she worked with Patricia Ziegler from Connections as this is her catchment area. Matthew had a previous student attend with his family and he learned about the difficulties regarding being a Deaf person in a rural area. Encouragement for connecting Patricia Ziegler with the family as Connections is opening a satellite office in Sterling.
  + Need to select Meet-n-greet coordinator for Pueblo for Jan 25 2017. Suggestion to have a coordinated effort with ACCIL. Want to have more interaction with community members.
  + Jason got a new position with Goodwill and feels he needs to resign and has submitted resignation letter as he anticipates conflicts with work and weekday meetings. Jason was encouraged to continue working with the SILC on a committee
  + One idea is to have a Friday Meet-n-greet and a Saturday SILC meeting. There is concern that labor laws could require time and a half pay for employees attending the SILC as part of their employment. Discussion on changing the SILC dates in regards to the needs of the SILC and not necessarily to accommodate one person.
  + Martha made a motion to accept Jason’s resignation. James seconded. Motion passes.
  + Bill made a motion to put on January agenda moving meetings. James and Chris seconded. Motion passes. Joe suggested adding length of the meeting as part of the discussion.
* Rick Newell Fear Not the Senate Chamber! presentation (see attachment)
  + Steve Heidenrich - Steve talked about his history

Committee Assignments & Expectations

* According to the Bylaws, the Chair appoints the membership of committees, however, Joe would like people to be on the committee they want to
  + Bylaws require that the Chair of the Committee be a SILC member, then the Chair recruits their membership from the SILC and members in the community
* Bill is Youth Committee Chair
* Melissa is Chair of SPIL Committee
* Martha is the Chair of the Finance
* Joe is the Chair of Membership
* Communications-Website/Social Media is open
  + SILC Coordinator will manage and update the website, the Chair determines what goes on the website
  + Owen volunteered to be the Chair
* Public Policy
  + Matthew will be the Chair and James will continue as a member. Lana will join as a member and resign from Finance.
  + Recommendation to have this committee be more effective and successful. Discussion on need for more involvement and assistance from the SILC members. Discussion on potential links between committees (Youth to PP; SPIL to PP). Discussion on need for professional writers or editors; need to link to community providers.
* 501(c)(3)
  + Joe will be Chair
  + Members: Melissa, James, Chris
* All Chairs need to recruit for their Committees and send a list to Karen.

CIL Funding (Karen)

* Presentation attached
* Finance (Martha)
  + - * Larry Williams, Maria Stepanyana (CPWD) is considering, Steve Heidenrich is considering
      * Looking at reworking the budget in the SPIL
      * Suggestion to start a bank account and start a slush fund to purchase lunches
        + Martha will attempt to get a waiver from Bob Williams at ACL/ILA to purchase food
        + SILC does not have the legal authority to establish a bank account
        + Suggestion to have pot lucks
        + Suggestion to ensure a complete lunch hour
        + Suggestion to start earlier

Committee Updates

* Executive (Joe)
  + - * Chairs of all Committees and Officers must attend
      * Discussion of changing meeting with Doodle Poll vs Standing time. Preference is to have an established time. If you are unable to attend, please send Joe and update.
    - SPIL (Melissa)
      * Martha will forward Melissa the list of members and they will work together or getting the committee working. Please let Melissa know if you are interested in being on the committee.
      * Melissa needs to review the SPIL and see if we have any other issues or benchmarks to be addressed by Sep 30 2017.
* SRC Report (Melissa)
  + Had a successful retreat on Oct 13th. Looking at beginning to travel as the SILC does. Proposal is 3 in and 3 out of Denver. SRC has a focus on youth and wanting to get more information from consumers. Will be having elections for officers at next Dec 1 meeting: CCB 12pm – 4pm.
  + Question is SRC looking to partner with CILs on 5th Core service of youth. Yes.
    - DVR (Jennifer)

Public Comment (Sign-up sheet by the door)

* Matthew Ruggles discussed difficulties in Deaf individuals receiving services in rural areas

Conferences and Trainings

* APRIL Conference 2016 Reno, NV. October 21-24. (Melissa)
  + Tabled until January
* SILC Congress, Mesa, AZ. January 17 – 20, 2017
  + Melissa and Joe will be going.

Representative from the Center’s Director’s Report (Nancy)

* Candie Dalton updated on Atlantis Community Inc. Atlantis was awarded the Part C grant that used to be allocated to Mile High Independent Living Center which closed in January. Atlantis is developing a mobile CIL to outreach to homeless populations and people who have barriers to getting to main office of Atlantis. Mobile office will begin early spring 2017.
* Linda Taylor provided an update on increasing contracts with other community providers in the Grand Junction area. Discussed OIB outreach.
* Martha updated on the grant they received to provide accessible scales to medical office in the Durango area.
* Bill updated on CFD moving to their new building and expansions they have completed.

New Business

* SILC Operations Guide (Joe) – moved from Old business
  + ACTION: Everyone should read the Ops Guide and go through highlighting or red underline their changes. Send those items to Karen for compilation and the Guide will be reviewed at the November SILC meeting.
  + Bill moves to approve draft document and Joe, Chris, and Karen finalize and then submit to full SILC. Martha seconded. Motion passes.
* Youth (Bill)
  + Need an ad hoc committee to set up a youth leadership conference to be discussed in January.
* Strategic Planning (Bill/Chris)
  + Developing a strategic plan to last 6 years, encompassing 2 SPIL cycles. Asking Joe and Melissa to complete a Snapshot addressing where the SILC is currently. The group has put together a SWOT analysis for Survey Monkey. Reviewed Strategic plan types. Have a large list of stakeholders to contact at this time but want to make sure everyone is contacted. Retreat identified 5 specific areas of concern, need to make sure those are addressed. Update in January.
* Peter Pike introduction
* Meet-n-Greet Pueblo
  + Bill Edwards might be able to provide a meeting spot at CFD’s new building.
  + Lana Mutters will be Meet-n-Greet at Pueblo. Matthew will provide assistance as needed.
  + Matthew is concerned there will be a large number of Deaf people present
  + Will SILC meeting be held at CFD building? Karen will work with CFD to arrange SILC meeting.
* Retreat Committee
  + Need an ad hoc committee to be established. Will be assigning at January meeting.
* New Members Vote
  + Bill moved to accept Steve Heidenrich and Rick Newell. James seconded. No discussion. Motion passed.
* Upcoming Meetings
  + January 25, 2017 Pueblo
  + March 15, 2017 Loveland
  + May 17, 2017 Towaoc
  + June Retreat

4:00 Adjourn