

□RSA-704 Part I for IL program for Colorado - H169A130009 FY2013

Subpart I - Administrative Data

Section A - Sources and Amounts of Funds and Resources

Indicate amount received by the DSU as per each funding source. Enter 0 for none.

Item 1 - All Federal Funds Received

(A) Title VII, Ch. 1, Part B	295,459
(B) Title VII, Ch. 1, Part C - For 723 states Only	0
(C) Title VII, Ch. 2	448,996
(D) Other Federal Funds	0

Item 2 - Other Government Funds

(E) State Government Funds	1,457,604
(F) Local Government Funds	0

Item 3 - Private Resources

(G) Fees for Service (program income, etc.)	0
(H) Other resources	0

Item 4 - Total Income

Total income = (A)+(B)+(C)+(D)+(E)+(F)+(G)+(H)	2,202,059
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Item 5 - Pass-Through Funds

Amount of other funds received as pass through funds to consumers (include funds, received on behalf of consumers, that are subsequently passed on to consumers, e.g., personal assistance services, representative payee funds, Medicaid funds, etc.)	0
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**Item 6 - Net Operating Resources**

[Total Income (Section 4) minus Pass-Through Funds amount (Section 5) = Net Operating Resources	2,202,059
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Section B - Distribution of Title VII, Chapter 1, Part B Funds

What Activities were Conducted with Part B Funds?	Expenditures of Part B Funds by DSU Staff	Expenditures for Services Rendered by Grant or Contract
(1) Provided resources to the SILC to carry out its functions	12,945	30,000
(2) Provided IL services to individuals with significant disabilities	0	252,514
(3) Demonstrated ways to expand and improve IL services	0	0
(4) Supported the general operation of CILs that are in compliance with the standards and assurances set forth in subsections (b) and (c) of section 725 of the Act	0	0
(5) Supported activities to increase capacity to develop approaches or systems for providing IL services	0	0
(6) Conducted studies and analyses, gathered information, developed model policies, and presented findings in order to enhance IL services	0	0
(7) Provided training regarding the IL philosophy	0	0

(8) Provided outreach to unserved or underserved populations, including minority groups and urban and rural populations	0	0
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Section C - Grants or Contracts Used to Distribute Title VII, Chapter 1, Part B Funds

Name of Grantee or Contractor	Use of Funds (based on the activities listed in Support 1, Section B)	Amount of Part B Funds	Amount of Non-Part B Funds	Consumer Eligibility Determined By DSU or Provider	CSRs Kept With DSU or Provider
Atlantis Community Inc	Provision of IL Services	8,039	161,956	Provider	Provider
Center for Independence	Provision of IL Services	15,069	161,956	Provider	Provider
Center for People with Disabilities	Provision of IL Services	15,069	161,956	Provider	Provider
CO Springs Independence Ctr	Provision of IL Services	21,034	161,956	Provider	Provider
Connections for IL	Provision of IL Services	32,649	161,956	Provider	Provider
Disabled Resource Services	Provision of IL Services	37,673	161,956	Provider	Provider
Southwest Center for Independence	Provision of IL Services	37,673	161,956	Provider	Provider
Center for	Provision of IL	8,162	161,956	Provider	Provider

Disabilities	Services				
Independent Life Center	Provision of IL Services	37,673	161,956	Provider	Provider
SILC Coordinator	Provided resources to the SiLC to carry out its functions	30,000	0	N/A	N/A
IL Program Coordinator	Program Administration	12,945	12,945	N/A	N/A

Section D - Grants or Contracts for Purposes Other than Providing IL Services or For the  
General Operation of Centers

Describe the objectives, activities and results for each Part B grant or contract awarded for purposes other than IL services or the general operation of centers.

\$30,000 of the State's Part B funds were expended on a contracted SILC Coordinator. An additional \$12,945 of Part B funds utilized for Program Coordinator salary and travel and the Q-90 software.

#### Section E - Monitoring Title VII, Chapter 1, Part B Funds

Provide a summary of the program or fiscal review, evaluation and monitoring conducted by the state of any of the grantees/contractors receiving Part B funds during the reporting year.

All ten of Colorado's ILCs were monitored through site reviews two years ago--nine of the Centers received varying terms of certification (from one to three years) to continue contracting with the state and one was not (DCIL). This reporting year, site reviews were conducted for Independent Life Center (now NorthWest Colorado Center for Independence), Atlantis Community Inc., DCIL (now Mile High Independent Living Center), and Center for Disabilities. The Site Review Team for each review consisted of representation from the DSU, the SILC, a peer Center Director and several staff from the CO Department of Human Services Auditor's Office. Prior to and during the reviews the team examined audits, budgets, a list of staff and board members, the Centers' procedures manual and the board by-laws. Interviews were held with the ED, staff, the board and consumers. Consumer service records were also reviewed for a proportionate number of consumers. The Centers received a detailed report of the team's findings for each of the six compliance indicators--all four Centers had findings, primarily related to documentation in the CSRs. Due to a lack of appropriate documentation in CSRs, the NwCCI faces a significant repayment of State and Part B funds, but continues to receive significant assistance from the DSU. DCIL-MHILC continues to make repayments of state general and part b funds to the DSU; which is working with MHILC on the completion and approval of its CAP; the DSU is awaiting a decision from leadership at CDHS regarding whether or not the state will contract with this Center. Atlantis Community, Inc., completed its CAP and is in the midst of hiring a new executive director. The site review of the Center for Disabilities found some irregularities and has requested that the Department's Auditor's Office conduct further research into the financial management of the Center for Disabilities.



Section F - Administrative Support Services and Staffing

Item 1 - Administrative Support Services

Describe any administrative support services, including staffing, provided by the DSU to the Part B Program.

The DSU provides a 1.0 FTE Independent Living Program Coordinator who monitors compliance, provides TA, and reviews monthly reports and invoices from the Centers and the SILC. This staff also serves as a liaison with the SILC. For two months the DSU provided a .5 FTE to provide administrative support to the SILC after she left the DSU was not able to rehire for that position so the IL Program Coordinator has been providing administrative support to the SILC.

Item 2 - Staffing

Enter requested staff information for the DSU and service providers listed in Section C, above (excluding Part C funded CILs)

Type of Staff	Total Number of FTEs	FTEs filled by Individuals with Disabilities
Decision Making	15.64	9.75
Other Staff	30.61	23.78

Section G - For Section 723 States ONLY

Item 1 - Distribution of Part C Funds to Centers

Name of CIL	Amount of Part C Funding Received	Cost of Living Increase?	Excess Funds After Cost of Living Increase?	New Center?	Onsite Compliance Review of Center?
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Item 2 - Administrative Support Services

Describe the administrative support services used by the DSU to administer the Part C program.

Item 3 - Monitoring and Onsite Compliance Reviews

Provide a summary of the monitoring activities involving Part C centers conducted by the state during the current reporting year, including the onsite reviews of at least 15% of centers receiving Part C funds under section 723. The summary should include, at least, the following:

- centers' level of compliance with the standards and assurances in Section 725 of the Act;
- any adverse actions taken against centers;
- any corrective action plans entered into with centers; and
- exemplary, replicable or model practices for centers.

Item 4 - Updates or Issues

Provide any updates to the administration of the Part C program by the DSU, if any, including any significant changes in the amount of earmarked funds or any changes in the order of priorities in the distribution of Part C funds. Provide a description of any issues of concern addressed by the DSU in its administration of the Part C program.

Subpart II - Number and Types of Individuals With Significant Disabilities Receiving Services  
Section A - Number of Consumers Served During the Reporting Year

(1) Enter the number of active CSRs carried over from September 30 of the preceding reporting year	863
(2) Enter the number of CSRs started since October 1 of the reporting year	901
(3) Add lines (1) and (2) to get the <i>total number of consumers served</i>	1,764

Section B - Number of CSRs Closed by September 30 of the Reporting Year

(1) Moved	50
(2) Withdrawn	64
(3) Died	42
(4) Completed all goals set	121
(5) Other	104
(6) Add lines (1) + (2) + (3) + (4) +(5) to get <i>total CSRs closed</i>	381

Section C - Number of CSRs Active on September 30 of the Reporting Year  
Indicate the number of CSRs active on September 30th of the reporting year.

Section A(3) [minus] Section (B)(6) = Section C	1,383
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Section D - IL Plans and Waivers

Indicate the number of consumers in each category below.

(1) Number of consumers who signed a waiver	1,139
(2) Number of consumers with whom an ILP was developed	625

Section E - Age

Indicate the number of consumers in each category below.

(1) Under 5 years old	4
(2) Ages 5 - 19	57
(3) Ages 20 - 24	97
(4) Ages 25 - 59	872
(5) Age 60 and Older	702
(6) Age unavailable	32

Section F - Sex

Indicate the number of consumers in each category below.

(1) Number of Females served	1,069
(2) Number of Males served	695



### Section G - Race and Ethnicity

Indicate the number of consumers served in each category below. Each consumer may be counted under ONLY ONE of the following categories in the 704 Report, even if the consumer reported more than one race and/or Hispanic/Latino ethnicity).

(1) American Indian or Alaska Native	34
(2) Asian	15
(3) Black or African American	58
(4) Native Hawaiian or Other Pacific Islander	5
(5) White	1,407
(6) Hispanic/Latino of any race or Hispanic/Latino only	175
(7) Two or more races	15
(8) Race and ethnicity unknown	55

## Section H - Disability

Indicate the number of consumers in each category below.

(1) Cognitive	237
(2) Mental/Emotional	148
(3) Physical	455
(4) Hearing	77
(5) Vision	329
(6) Multiple Disabilities	512
(7) Other	6

Subpart III - Individual Services and Achievements Funded through Title VII, Chapter 1, Part B Funds

Section A - Individual Services and Achievements

For the reporting year, indicate in the chart below how many consumers requested and received each of the following IL services. Include all consumers who were provided services during the reporting year through Part B funds, either directly by DSU staff or via grants or contracts with other providers. Do *not* include consumers who were served by any centers that received Part C funds during the reporting year.

Services	Consumers Requesting Services	Consumers Receiving Services
(A) Advocacy/Legal Services	1,123	910
(B) Assistive Technology	455	355
(C) Children's Services	3	3
(D) Communication Services	227	220
(E) Counseling and Related Services	107	88
(F) Family Services	11	11
(G) Housing, Home Modifications, and Shelter Services	566	494
(H) IL Skills Training and Life Skills Training	889	812
(I) Information and Referral Services	7,911	7,858

(J) Mental Restoration Services	5	3
(K) Mobility Training	226	217
(L) Peer Counseling Services	921	805
(M) Personal Assistance Services	48	39
(N) Physical Restoration Services	12	10
(O) Preventive Services	18	18
(P) Prostheses, Orthotics, and Other Appliances	1	1
(Q) Recreational Services	62	59
(R) Rehabilitation Technology Services	3	3
(S) Therapeutic Treatment	2	2
(T) Transportation Services	208	160
(U) Youth/Transition Services	7	7
(V) Vocational Services	294	237

(W) Other Services	924	779

## Section B - Increased Independence

### Item 1 - Goals Related to Increased Independence in a Significant Life Area

Indicate the number of consumers who set goals related to the following significant life areas, the number whose goals are still in progress, and the number who achieved their goals as a result of the provision of IL services.

Significant Life Area	Goals Set	Goals Achieved	In Progress
(A) Self-Advocacy/Self-Empowerment	375	55	288
(B) Communication	76	27	45
(C) Mobility/Transportation	181	65	10
(D) Community-Based Living	255	91	142
(E) Educational	191	92	88
(F) Vocational	200	39	31
(G) Self-care	147	48	88
(H) Information Access/Technology	70	20	44
(I) Personal Resource Management	124	30	82

(J) Relocation from a Nursing Home or Institution to Community-Based Living	49	13	33
(K) Community/Social Participation	65	8	57
(L) Other	338	90	244

Item 2 - Improved Access To Transportation, Health Care and Assistive Technology

(A) Table

Area	Number of Consumers Requiring Access	Number of Consumers Achieving Access	Number of Consumers Whose Access is in Progress
(A) Transportation	371	304	74
(B) Health Care Services	393	338	70
(C) Assistive Technology	1,733	1,507	219

Note: For most IL services, a consumers access to previously unavailable transportation, health care and assistive technology is documented through his or her CSR. In some instances, consumers may achieve an outcome solely through information and referral (I&R) services. To document these instances as successful outcomes, providers are not required to create CSRs for these consumers but must be able to document that follow-up contacts with these consumers showed access to previously unavailable transportation, health care and assistive technology.

(B) I&R Information

To inform RSA how many service providers engage in I&R follow-up contacts regarding access to transportation, health care services or assistive technology, please indicate the following:

Follow-up contacts with I&R recipients

The service provider **did** engage in follow-up contacts with I&R recipients to document access gained to previously unavailable transportation, health care or assistive technology.

### Section C - Additional Information Concerning Individual Services or Achievements

Please provide any additional description or explanation concerning individual services or achievements reported in subpart III, including outstanding success stories and/or major obstacles encountered.

The Colorado Springs Independence Center has had two major achievements this year--one in emergency response and another in Regional Care Collaboratives.

The IC participated in several aspects of emergency prep this last year. The community experienced 3 disasters in a little over a years' time, which opened up the door for advocacy for PWD to ensure that they are part of the planning processes. The center developed an ongoing relationship with both City and County OEM and FEMA to advocate for better processes and inclusiveness; the center also tabled at the Disaster Recover Center for all three disasters to assist consumers in navigating the complicated system of help after a disaster. The center attended the Long Term Recovery Group monthly meetings, joined the Unmet Needs Committee and donated money to assist PWD recover completely from the disasters.

In terms of healthcare, the advocated with the state Medicaid agency to reinstate needed services for children with disabilities, ensuring the Pediatric Assessment Tool is an accurate measurement of children's needs. The Center also played an active role in advocating with the Long Term Support Service System's NO Wrong Door model that will reduce duplication of systems for consumers/clients both at the State and Local levels. Regular meeting with the Regional Care Coordination Office Director and ADA Consultant to talk about incorporating ADA concepts into the Medical Home training or doctors as well as Cultural and Disability awareness training for Medical Home practices. This advocacy is also taking place at the state level to include care coordination terminology and ensure that holistic services are incorporated into Managed Care for consumers who are eligible for both Medicare and Medicaid.



Subpart IV - Community Activities and Coordination

Section A - Community Activities

Item 1 - Community Activities Table

In the table below, summarize the community activities involving the DSU, SILC and CILs in the Statewide Network of Centers (excluding Part C fund recipients) during the reporting year. For each activity, identify the primary disability issue(s) addressed as well as the type of activity conducted. Indicate the entity(ies) primarily involved and the time spent. Describe the primary objective(s) and outcome(s) for each activity. Add more rows as necessary.

Issue Area	Activity Type	Primary Entity	Hours Spent	Objectives	Outcome(s)
Transportation	Collaboration/Networking	CIL	8	Monitor bus services, advocate for accessibility and oppose bus fare increases	Drivers educated about service animals on buses; prevented fare increases
Health care	Community/Systems Advocacy	CIL	10	Advocate for indigent people with disabilities to get medical care	Enrollment cap increased for Medicaid coverage
Housing	Community/Systems Advocacy	CIL	40	Advocate for more accessible, affordable and diverse housing options	Interested parties agreed to develop partnerships to pursue options
Other	Community/Systems Advocacy	CIL	9	Advise city council on disability and access issues for city buildings	Attended council meetings and improved access to city and buildings
Other	Outreach Efforts	CIL	146	Provide office hours at a center to outreach to consumers who are homeless, an underserved	Provided on-site services to consumers who are homeless

				population	
Other	Collaboration/Networking	cil	30	Ensure service and support availability to consumers affected by the flood	Participated in emergency response efforts and long term recovery planning meetings; obtained funding to provide financial relief to consumers after the flood
Other	Community Ed. and Public Info.	cil	40	Increase awareness of center in service area	Partnered in development of a community life center
Other	Community Ed. and Public Info.	cil	791	Increased awareness of pwd and center in service area	Coordinated and held the Co Disability Pride Fest
Transportation	Community/Systems Advocacy	cil	20	Advocated during city council meeting that city not cancel public transportation many consumers rely on	Advocated with other organizations with the result that this bus service was not cancelled
Transportation	Community Ed. and Public Info.	cil	11	Supported launch of carpool.com	Increases transportation options for consumers in service area
Other	Outreach Efforts	cil	30	Provide outreach to	Increase knowledge

				orgs in service area to inform them of the services available	of center
Transportation	Community/Systems Advocacy	cil	30	Participated in and supported consumers to participate in local government decision making process around transportation	Consumers became more aware of the budget and decision-making process and worked to restore evening bus service in area
Other	Community/Systems Advocacy	cil	40	Advocacy and education around emergency response issues for consumers	TV stations agreed to use live captioning with better crawls; more live captioning during actual emergencies
Other	Community Ed. and Public Info.	cil	57	Increase service provision to Deaf and Hard of Hearing Community--an underserved communitiy	Acquired resources for D/HoH community on domestic violence resources and safe housing and created a summit and a resource fair for deaf and hard of hearing individuals, family members and service pro

Health care	Community/Systems Advocacy	cil	50	work with consultant to ensure ADA compliance with Medical Homes for dual eligibles	Participated to shape public policy changes in Medicaid in health care and home health services
Other	Outreach Efforts	cil	40	Document resources available within service area and outreach to service providers and potential consumers	Gain expanded picture of service provision needs in service area
Other	Community/Systems Advocacy	cil	40	Meet with aging and disability resource service agencies within the state	Help these staff better understand how to serve consumers with disabilities
Housing	Collaboration/Networking	cil	80	Transitioning consumers out of nursing homes	Provided training and met with nursing homes and Single Entry Point officials throughout service areas
Transportation	Community/Systems Advocacy	cil	25	Ensure affordable, accessible transportation to and from the airport	Editorials, complaints to local transportation providers, incorporated the legal center and governor's committee for largest county in service area

Transportation	Outreach Efforts	cil	15	Increase transportation options in a rural county	Used grant funds to make 3 zip cars available at a subsidized apartment complex with 12 residents with disabilities
Other	Community/Systems Advocacy	cil	70	Advocate for more accessibility in downtown area	ADAPT type action on main street led to formation of a govt. sponsored group to improve town's access and image
Other	Community/Systems Advocacy	cil	7	Ensure voting access for consumers	Provided feedback at community forum on access issues and reviewed polling centers for accessibility

**Item 2 - Description of Community Activities**

For the community activities mentioned above, provide any additional details such as the role of the DSU, SILC, CIL, and/or consumers, names of any partner organizations and further descriptions of the specific activities, services and benefits.

Barriers to independence that consumers in Colorado face are similar to those faced by consumers in other states, with the added problem of the rural and frontier nature of the state. The Centers and the SILC are working hard to address affordable and accessible housing and transportation. The Centers have become contractors for the provision of IL services for consumers being served through the Colorado Community Choice Transition Grant (Colorado's Money Follows the Person grant) and have approached the State Legislature for additional funding to help transition consumers out of institutional care and also to help them remain in their communities. Two of the Centers were very involved with the provision of services for consumers impacted by both fires and flooding in the state last year; an additional center worked with local emergency response officials to better understand the needs of consumers. Several centers held disability pride activities in their communities this year. One center has committed to and carried out extensive outreach to its service area in rural and frontier counties in the state; another has worked closely with local high school transition programs to provide information to transition-aged students with disabilities. One center has supported a group of consumers through their advocacy effort focused around accessible transportation and expanding its hours

of availability with great success. Many of Colorado's centers have expanded their service provision to meet the needs of consumers living with mental health and homelessness issues.

## Section B - Working Relationships Among Various Entities

Describe DSU and SILC activities to maximize the cooperation, coordination, and working relationships among the independent living program, the SILC, and CILs; and the DSU, other state agencies represented on the SILC, other councils that address the needs of specific disability populations and issues, and other public and private entities. Describe the expected or actual outcomes of these activities.

The SILC chair, coordinator and the IL Program Coordinator participate in weekly discussions to ensure that the administrative support role of the DSU is provided in a timely fashion; the IL Program Coordinator regularly communicates with the SILC treasurer to provide relevant fiscal information; the IL Program Coordinator works closely with the membership committee and the executive committee to provide support for the SILC application and appointment process.

During this reporting year, the Office of Boards and Commissions at the Department of Human Services developed a new application process for all of its councils, boards and commissions—unfortunately the process kept changing which led to significant delays in getting SILC applications through. However, the SILCs most recent 8 applications and 1 reappointment are finally on their way to the Governor's Office for review and appointment. The Department's Office of Boards and Commissions has developed a new training required for all members of its boards and commissions, focused on roles and responsibilities.

DSU staff and the SILC Coordinator participate in monthly conference calls with the network of Centers, with an eye towards improving communication and collaboration, and providing opportunities to address concerns collectively. The DSU routinely provides notices of funding and training opportunities, as well as updates from NCIL and ILRU and other topics that may be of interest to the Directors. SILC meetings are regularly held in the vicinity of centers, the director of the local center is invited to present on his/her center during the meeting; tours of the center for SILC members are also offered. Even with this effort, the relationship between the centers and the DSU and the SILC has slipped a bit this year. The centers continue to struggle with the accountability and documentation requirements the DSU has instituted over the last two years, moving from a fee-for-service type contract to cost reimbursement. Requests for TA from ILRU have also increased this year, with ILRU providing TA to four out of ten centers—including opening the second day of a two day center training to all of the center directors and board members—however only half of the directors choose to participate. The DSU is very grateful for this continued assistance from ILRU.

During this reporting year, the relationship between the DSU and the CO Department of Human Services' Auditor's Office continued to grow—the Auditor's Office continues to provide financial audit support during site reviews and this year, participated in a half-day training on fiscal management that was made available to all center directors and one board member—unfortunately only five centers choose to participate in that training.

The SILC is excited about the potential for networking with other councils and committees with the addition of one member active in her local council on governments, representation from the region's 121 Program, representation of a local agency providing services to the consumers with mental health disabilities, representation from an underserved community and representation from a youth with a disability from an ethnically underserved community. This representation should help to advance the goals of incorporated into the State Plan. Given the number of natural disasters, the SILC has also been working with the region's FEMA disability coordinator.

Subpart V - Statewide Independent Living Council (SILC)

Section A - Composition and Appointment

Item 1 - Current SILC Composition

In the chart below, provide the requested information for each SILC member. The category in which the member was appointed can be described, for example, as ex-officio state agency representative, other state agency representative, center representative, person with a disability not employed by a center or state agency, section 121 funded project director, parent of person with a disability, community advocate, other service provider, etc. Include current vacancies, along with the corresponding appointment category for each. Add more rows as necessary.

Name of SILC member	Employed by CIL, State Agency or Neither	Appointment Category	Voting or Non-Voting	Term Start Date	Term End Date
Joe Anzures	Neither	Advocate	Voting	04/25/2012	09/30/2016
Julia Beems Miller	Neither	AT for Individuals with Disabilities	Voting	04/23/2013	09/30/2016
Buna Dahal	Neither	Individual with a Disability	Voting	04/23/2013	09/30/2015
Anna French	Neither	CAP Agency	Voting	04/25/2012	09/30/2014
Sue Fager	State agency	DSU	Non-voting	01/05/2012	09/30/2015
Jean Hammes	Neither	Other Govt. Agency Serving Individuals with Disabilities	Voting	01/06/2014	09/10/2016
Sandra Lahmann	Neither	Individual with a Disability	Voting	01/06/2014	09/30/2016
Debra Lehn	Neither	Individual with a	Voting	01/06/2014	09/30/2016



		disability			
Martha Mason	Center	IL Center Employee (Director)	Voting	04/25/2012	09/30/2014
Jerry Lee Michel	Neither	Individual with a Disability	Voting	01/06/2014	09/30/2016
Travis Morgan	Neither	121 Program	Voting	01/06/2014	09/30/2016
Mario Rocha	Neither	Youth with a Disability	Voting	01/06/2014	09/30/2015
Jennifer Silva	Neither	Rep of Org Serving Ind with Dis	Voting	01/06/2014	09/30/2015
Lori Sommers	Neither	Rep of Org Serving Ind with Dis	Voting	01/06/2014	09/30/2015
Larry Williams	Center	Appt'd by Network of CILs	Voting	04/25/2012	09/30/2014

**Item 2 - SILC Composition Requirements**

Please provide the information requested in the chart below. Include any current vacancies in a particular appointment category.

(A) How many members are on the SILC?	15
(B) How many members of the SILC are individuals with disabilities not employed by a state agency or a center for independent living?	7

(C) How many members of the SILC are voting members?	14
(D) How many of the voting members of the SILC are individuals with disabilities not employed by a state agency or a center for independent living?	7

## Section B - SILC Membership Qualifications

### Item 1 - Statewide Representation

Describe how the SILC is composed of members who provide statewide representation.

Membership of the SILC includes the following regions of the State: 1 member representing the NW; 2 members representing the SW; 2 members representing the Mountain region; 1 member representing the SC; 2 members representing the SE; 1 member representing the NE and 5 members representing the Denver Metro region.

### Item 2 - Broad Range of Individuals with Disabilities from Diverse Backgrounds

Describe how the SILC members represent a board range of individuals with disabilities from diverse backgrounds.

SILC members bring very diverse experiences including: 1 member with a visual impairment; 1 member who is deaf; 4 members with physical disabilities, one from an underserved community; 2 members with mental health disabilities; 1 member with a cognitive impairment.

SILC membership also represents diverse ethnic communities including: 1 Latino member; 1 Native American member, and 1 Nepalese member. The SILC membership also includes 2 individuals representing youth; 2 individuals representing seniors; 1 individual with extensive transitional housing experience; 1 individual representing the Client Assistance Program and 1 member with extensive ADA experience.

### Item 3 - Knowledgeable about IL

Describe how SILC members are knowledgeable about centers for independent living and independent living services.

All new SILC members participate in an orientation that introduces the history and philosophy of independent living, and an overview of Colorado's CILs and services. When available, new members also attend the "Smooth as SILC" training. SILC members are encouraged to tour the local CIL at the end of SILC meeting days. All SILC members are encouraged to visit the CIL closest to their homes and to develop a relationship with that Center. During the reporting year, two SILC members attended SILC Congress. The SiLC Coordinator regularly attends the Region 8 conference call for SILCs and DSU representatives. The SILC Coordinator is continuing that pat of the SILC meeting titled "SILC Basics" so that the laws governing IL and the mandated duties of the SILC remain relevant to the work SILC members are doing. The training continues to be popular with both old and new members--which is of particular relevance since the SILC has replaced have of it's membership this reporting year. The State Agency that the DSU resides within (CO Dept. of Human Services) has overhauled it's process for the application process for membership on Councils and Committees associated with the Department. This includes a mandatory on-line training that all members must complete; staff from the Department's Office of Boards and Commissions joined a recent SILC meeting to meet members and provided a short training on serving on a Department Council.

A SILC member is always included on the Site Review team so that he or she may learn first hand about the day-to-day operations of a Center, meeting with staff, consumers, and board members.

## Section C - SILC Staffing and Support

### Item 1 - SILC Staff

Please provide the name and contact information for the SILC executive director. Indicate the number and titles of any other SILC staff, if applicable. Also indicate whether any SILC staff is also a state agency employee.

Judy Neal resigned in April of 2013; a new coordinator, Priscilla Carlson, was hired in July of 2013. Priscilla is a young woman living with a physical disability who brings to the SILC extensive experience in social media, marketing, cultural competency, and disability advocacy. The SILC chair and the IL Program Coordinator provided the needed support to the SILC between April and July. This is a part-time, independent contractor position of about 20 hours per week. Under the direction of the SILC Chair, the Coordinator plans the content of all SILC meetings, staffs all SILC committees, provides notes and minutes of all meetings, and represents the SILC on behalf of the Chair. Priscilla can be reached at [coordinator@coloradosilc.org](mailto:coordinator@coloradosilc.org).

### Item 2 - SILC Support

Describe the administrative support services provided by the DSU, if any.

The DSU was able to hire an .5 FTE to provide administrative support to the SILC; she left after two months, and the DSU was not able to re-hire.

## Section D - SILC Duties

### Item 1 - SILC Duties

Provide a summary of SILC activities conducted during the reporting year related to the SILC's duties listed below.

#### (A) State Plan Development

Describe any activities related to the joint development of the state plan. Include any activities in preparation for developing the state plan, such as needs assessments, evaluations of consumer satisfaction, hearings and forums.

Information gathered from the network of IL Centers, consumers, other stakeholders and partners were compiled and used to complete the State Plan for 2014 - 2016 by the State Plan committee and approved by the SILC and the DSU. The SILC continues to use press releases for full meetings that encourage stakeholders to attend and speak during the public comment section of the agenda. While lightly attended, consumers who do come have provided the SILC with information about service gas, especially within the deaf and hard of hearing communities.

#### (B) Monitor, Review and Evaluate the Implementation of the State Plan

Describe any activities related to the monitoring, review and evaluation of the implementation of the state plan.

The SPIL committee meets on a monthly basis to monitor, review, and evaluate implementation of the plan. SILC participation in Center Site Reviews continues as does participation of CDHS' auditor's office who, this year, have added financial audits to the Site Review process.

#### (C) Coordination With Other Disability Councils

Describe the SILC's coordination of activities with the State Rehabilitation Council (SRC) established under section 105, if the state has such a Council, or the commission described in section 101(a)(21)(A), if the state has such a commission, and councils that address the needs of specific disability populations and issues under other Federal law. Please state whether the SILC has at least one representative serving as a member of the SRC and whether the SILC has any members serving on other councils, boards or commissions in the state.

The SILC has a representative on the SRC who provides information from the SILC to the SRC and from the SRC to the SILC. Nearly all SILC members are active on other boards, councils, and commissions. These are not formal appointments for SILC representation, but offer great information and opportunities for joint activities. These organizations include: Colorado Advisory Council for Persons with Disabilities, National Federation of the Blind, Colorado Cross-Disability Coalition, Long Term Care Advisory Committee, Olmstead Housing Coalition, Community Choice Transitions (CO's Money Follows the Person Grant), Colorado Developmental Disabilities Council, Denver Council on Aging, Project 8 Youth Transition, Pueblo Workforce Board, VSA of Colorado, Littleton Immigrant Integration Initiative, the ARC, the ADA Leadership Network, the Northwest Colorado Council of Governments, and the Colorado University Center for Excellence on Disability.

#### (D) Public Meeting Requirements

Describe how the SILC has ensured that all regularly scheduled meetings and other public hearings and forums hosted by the SILC are open to the public and sufficient advance notice is provided.

The SILC Coordinator sends out press releases to state-wide newspapers and to local newspapers where meetings are taking place; meeting notices are also placed on Craig's List and on the SILC's Facebook page. One of the SILC members has access to an extensive disability-related list serve which she sends meeting information to. The full year's schedule is posted on

the SILC website and updated as exact meeting locations are confirmed. The local CIL is also notified of the meeting and encouraged to invite the general public and local consumers to present during the Public Comment period of the meeting.

**Item 2 - Other Activities**

Describe any other SILC activities funded by non-Part B funds.

Part B funds are used only to fund the SILC Coordinator contract. No SILC activities are funded by Part B.

**Section E - Training and Technical Assistance Needs**

Please identify the SILC's training and technical assistance needs. The needs identified in this chart will guide the priorities set by RSA for the training and technical assistance provided to CILs and SILCs. For each category, choose up to 10 Priority Needs - Rate items 1-10 with 1 being most important.

**Advocacy/Leadship Development**

General Overview	
Community/Grassroots Organizing	
Individual Empowerment	
Systems Advocacy	
Legislative Process	

**Applicable Laws**

General overview and promulgation of various disability laws	
Americans with Disabilities Act	
Air-Carrier's Access Act	
Fair Housing Act	
Individuals with Disabilities Education Improvement Act	
Medicaid/Medicare/PAS/waivers/long-term care	

Rehabilitation Act of 1973, as amended	
Social Security Act	
Workforce Investment Act of 1998	
Ticket to Work and Work Incentives Improvement Act of 1999	
Government Performance Results Act of 1993	

#### Assistive Technologies

General Overview	
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#### Data Collecting and Reporting

General Overview	
704 Reports	
Performance Measures contained in 704 Report	
Dual Reporting Requirements	
Case Service Record Documentation	2



## Disability Awareness and Information

Specific Issues	
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## Evaluation

General Overview	
CIL Standards and Indicators	
Community Needs Assessment	
Consumer Satisfaction Surveys	
Focus Groups	
Outcome Measures	4

## Financial: Grant Management

General Overview	3
Federal Regulations	
Budgeting	
Fund Accounting	

## Financial: Resource Development

General Overview	
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Diversification of Funding Base	8
Fee-for-Service Approaches	
For Profit Subsidiaries	
Fund-Raising Events of Statewide Campaigns	
Grant Writing	

#### Independent Living Philosophy

General Overview	
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#### Innovative Programs

Best Practices	
Specific Examples	

#### Management Information Systems

Computer Skills	
Software	

#### Marketing and Public Relations

General Overview	
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Presentation/Workshop Skills	
Community Awareness	5

**Network Strategies**

General Overview	
Electronic	
Among CILs & SILCs	
Community Partners	6

**Program Planning**

General Overview of Program Management and Staff Development	
CIL Executive Directorship Skills Building	1 - Most important
Conflict Management and Alternative Dispute Resolution	
First-Line CIL Supervisor Skills Building	
IL Skills Modules	

Peer Mentoring	
Program Design	
Time Management	
Team Building	

**Outreach to Unserved/Underserved Populations**

General Overview	
Disability	
Minority	
Institutionalized Potential Consumers	
Rural	
Urban	

**SILC Roles/Relationship to CILs**

General Overview	
Development of State Plan for Independent Living	

Implementation (monitor & review) of SPIL	
Public Meetings	
Role and Responsibilities of Executive Board	9
Role and Responsibilities of General Members	10 - Least important
Collaborations with In-State Stakeholders	

**CIL Board of Directors**

General Overview	
Roles and Responsibilities	
Policy Development	
Recruiting/Increasing Involvement	7

**Volunteer Programs**

General Overview	
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**Option Areas and/or Comments**

## Subpart VI - SPIL Comparison And Updates

### Section A - Comparison of Reporting Year Activities with the SPIL

#### Item 1 - Progress in Achieving Objectives and Goals

Describe progress made in achieving the objectives and goals outlined in the most recently approved SPIL. Discuss goals achieved and/or in progress as well as barriers encountered.

Goal 1. · The DSU continued their on-going review of monthly IL reports compliance reviews, but was unable to complete the quarterly state of the network reports due to lack of administrative assistance to fulfill all the DSU activities. · State IL Rules were changed to reduce the number of SILC members from a minimum of 21 to 15 to increase our ability to fulfill the budgetary requirements of getting all the members to our full SILC meetings. Information was provided by RSA on catchment areas for Part C Centers and discussions continued around all catchment areas and the best way to provide services. Guidelines for creating new centers and closing centers were developed and included in the new SPIL.

Goal 2. The organization of IL Centers independently used their lobbyist to receive additional funding from the legislature. The SILC continued to hold monthly teleconference meetings with IL staff to address concerns and provide input to community organizing as the need was raised. The SILC conducted a survey to identify training needs and collaborated with the DSU to provide a year-end fiscal training event for Center directors and Board of Directors.

Goal 3. After a review of the needs assessment data and 704 reports, unserved and underserved populations and communities were identified and a more formalized plan was developed for the new SPIL for gathering information regarding outreach services to unserved and underserved populations across the state. Recruitment of new members focused on community leaders from culturally different backgrounds that could assist with planning best practice strategies to provide more efficient outreach to specific unserved and underserved populations.

Goal 4. IL Centers were encouraged to join the Colorado AT Network, which provides free monthly webinars and provides the opportunity for centers to borrow equipment for product demonstrations free of charge. Links was also posted on the SILC website for AT resources and specifically to AT Funding Sources, a Colorado based searchable database of over 2,000 funding agencies. A link was posted for the Colorado Telecommunication Equipment Distribution Program, which provides free access to telecommunications equipment for the deaf and hard of hearing community. Recommendations were made to the TEDP program for expansion of their demonstration sites to include two additional centers. Four centers will now house demonstration equipment.

#### Item 2 - SPIL Information Updates

If applicable, describe any changes to the information contained in the SPIL that occurred during the reporting year, including the placement, legal status, membership or autonomy of the SILC; the SILC resource plan, the design of the statewide network of centers; and the DSU administration of the SILS program.

A new Executive Order from the Governor was passed that decreased the number of seats on the SILC from 23 to 15 which is more sustainable with the SILC's budget.

## Section B - Significant Activities and Accomplishments

If applicable, describe any significant activities and accomplishments achieved by the DSU and SILC not included elsewhere in the report, e.g. brief summaries of innovative practices, improved service delivery to consumers, etc.

The close working relationship with CDHS's Auditor's Office resulted in a SILC-sponsored one day financial management training open to Center Directors and one board member--half of the Centers chose to participate.

Other disability specific projects and organizations that requested participation in a SILC meeting include the FEMA Region VIII Disabilities rep and also the representatives from the Colorado Regional Care Collaboration--a group focused on the health care needs of consumers who have dual eligibility in both Medicare and Medicaid.

### Section C - Substantial Challenges

If applicable, describe any substantial problems encountered by the DSU and SILC, not included elsewhere in this report, and discuss resolutions/attempted resolutions, e.g., difficulty in outreach efforts; disagreements between the SILC and the DSU; complications recruiting SILC members; complications working with other state agencies or organizations within the state.

Many of the Centers in Colorado are struggling with operating according to the Assurances outline in Title VII as evidenced in the results of Corrective Action Plans from Site Reviews. A second Center in the State faces a serious repayment situation due to improper CSR documentation; the finances of the Center have been put in jeopardy due to a disastrous decision made by the board. The SILC continues to struggle with the limited administrative support that the IL Program Coordinator is able to provide. The DSU and the SILC continue to struggle with the autonomy of the SILC, particularly with fiscal decisions; it is hoped that with new guidance being developed from the CDHS's Office of Boards and Commissions this question can finally be laid to rest. The SILC and the professional organization of IL Centers in the State are still struggling with establishing a productive working relationship and keeping lines of communication open.



**Section D - Additional Information**

Include any additional information, suggestions, comments or explanations not included elsewhere in the report.

NA

**Subpart VII - Signatures**

**Signatures**

Please type the names and titles of the DSU directors(s) and SILC chairperson and indicate whether the form has been signed by each of them. Retain the signed copy for your records. As the authorized signatories we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council this 704 Report and the separate Certification of Lobbying forms ED-80-0013 (available in MS Word and PDF formats) for the state independent living program (IL Part B)

**SILC Chairperson**

Name and Title	Julia Beems-Miller
	Signed
Date Signed (mm/dd/yyyy)	12/31/2013

**DSU Director**

Name and Title	Joelle Brouner
	Signed
Date Signed (mm/dd/yyyy)	12/31/2013

**DSU Director (Blind Program)**

Name and Title	
	Not signed
Date Signed (mm/dd/yyyy)	