Annual SILC Retreat

Thursday, June 18, 2015

9:00 AM – 4:00 PM

Hyatt Place Denver South/Park Meadows

9030 E Westview Road

Lone Tree, CO 80124

(303) 362-4103

[www.hyattplace.com](http://www.hyattplace.com)

*\* Items to be voted on*

Notes

Priorities and Planning Strategies for 2015 – 2016

**Call to Order/Introductions/Chairperson’s Remarks** (Buna)

Present: Jason Eaton representing the for-profit independent living from The Independent Living Experience, Nancy Jackson from Disabled Resource Services and representing the 10 Centers, Travis Morgan representing the Tribal Program, Jean Hammes representing Alpine Area Agency on Aging, Joe Anzures from Boulder, Martha Mason from SWCI, Jerry Michel, Karen Prince from DVR/DSE, Matthew Ruggles from the IC staff, Chris Roe representing Division of Housing, Colin Laughlin representing HCPF, Lori Sommers from Mesa County, Buna Dahal, and Priscilla Carlson (SILC Coordinator).

Via Phone: Jennifer Silva from Alamosa

Not present: Rob Buzogany from DVR/DSE, Joelle Brouner is our DVR Rep, and Mario Rocha from Aurora

Interpreters: Sue and Courtney from The Interpreting Agency

* *We needed to get a conference phone*

**Approval of May 20, 2015 Meeting Minutes** (Jerry)

These were included in the meeting packet. There were corrections that needed to be made that the members noted.  Priscilla made notes of what needed to be changed.

**Jerry made the motion to approve the minutes after they are corrected.  Lori gave the second.  All members said "aye."  Minutes are approved with corrections.**

*Action Item:* Priscilla will send them out and post to the website.

**New SILC Members and Their Representation (where they are from and who they are representing in the slots)** (Jennifer)

Melissa Fishburn is going forth in her application.  She will replace Buna Dahal.

Maria Cloud-Jacques took a job with CPWD, making her ineligible.

Steven Estes will be interviewed tomorrow (Friday -- June 19, 2015).

Jennifer Scilacci would replace Joelle Brouner, our DVR Rep; she also has a disability.

Mario Rocha is applying for his second term.  We are still waiting for him to complete his paperwork.  Priscilla will help, if necessary.

The Membership Committee cannot do anything else because Karen, our DSE, has to send all applications at the same time.

**Icebreaker** (Priscilla)

**All Together Now**

The Council members were able to find out what everyone really liked & disliked to find some commonalities among our group.

**SILC-Sponsored Peer Specialist Meeting from Jenny’s Proposal for the Deaf/HoH Community** (Priscilla)

Priscilla sent out Jenny's report; it was included them in meeting packet

**Impressions of the Peer Specialist Meeting – Jenny’s Proposal** (Matthew)

Informational meeting, sharing ideas between ILCs and D/HoH community.  Discussed grant from Colorado Commission for Deaf and Hard of Hearing to provide advocacy services to ILCs.

**Simplification of the Medicaid System** (Colin)

Priscilla sent out links in meeting packet.  He said they're moving away from disability type and moving towards what services people need.

Ex: Spinal cord injury patient could get services that might not necessarily cater specifically towards that disability type but that they need as an individual.

Opportunities to join committees to help structure needs-based service plan

**Closing the FY 2014-2015 Budget** (Chris/Karen)

The Finance Committee thought the SILC would be short, but Karen (DSE) was able to bill some stuff back to previous year.  The Council has about $8,000 left over, not including this meeting's expenses. “To meet the mission of the SILC, what can the Council fund with the rest of the money?” the Finance Committee asked.  There were suggestions from among the members, including buying a table drape or any “swag,” but, according to Karen, it is against state fiscal rules to spend money on advertising. -- (*See rule §200.421   Advertising and public relations.*)

The question from SILC members is where is the line between "outreach" and "advertising?"  Maybe it’s the language the Council is using or the wording when they are asking for money?  It would have to go through an approval process by the department.  Since there is no time to do that for this fiscal year, but maybe they could do it for next fiscal year?

*Action Item:* For next budget 🡪Have Executive Committee meeting in July or August to develop understanding of guidelines of what they can spend their money on.  At their first meeting in September, they will lay out road map of what they want to do with the money. They will set timeline to check back in January or March and see where budget is at in comparison to goals laid out back in Sept and then implement contingency plan, as necessary.

The SILC agreed on these priorities for end of FY 2014-2015:

1.   Pay for SILC trainings

2.   Buy a speakerphone

3.   Pay for enhancing our website

4.   Pay for updated brochures

**Vote:  Jerry called the motion to buy a conference speakerphone, Lori gave the second, everyone said "aye," motion APPROVED.**

*Action Item*: Karen will order it.

**Vote: Jerry made the motion to order updated brochures for the SILC.  Joe made the motion, Jason gave a second, all were in favor, motion APPROVED.**

*Action Item*: Joe offered to work on the brochure to update it. Joe, Karen, Priscilla, Jason, Martha and Nancy will work together to get it done.  Priscilla sent out electronic copy to entire SILC Council at meeting.

**Vote: Jerry called for a motion to pay for our web developer to enhance our website with SEO services & use AdWords with our current vendor, Jason gave a second, there was no more discussion, all were in favor, APPROVED.**

*Action Item*: Priscilla and Jason sent an email to Tom, our web developer, to ask about enhancing the website while the Council went on break.

**Vote: Jerry call the motion for paying for the Smooth of SILC training in August, Jason gave the second, all said "aye," motion was APPROVED.**

*Action Item:* Priscilla will send the list to Karen.

**Beginning the FY 2015-2016 Budget** (Chris/Karen)

Chris and Joe: DVR has added $6,000 to our budget.  That increase was for assisting to pay for the SILC Coordinator ($1,000 per month up to 6 months) and SILC would pay $9000 for 6 months, totaling $15,000 for 6 months.

Other things discussed: How often we meet vs. how much we have in our budget, doing another SPIL survey next year, funding the SILC Coordinator position and, if so, how would we do that?

**Noon                  Working Lunch**

**Presentation of the Appreciation Awards to the Mapping Project Team** (Jean)

*Guests for working lunch were Julia Beems-Miller from Assistive Technology Partners at CU Denver and Aimee Voth-Siebert from the Colorado Department of Emergency Preparedness & Response*

Jean presented them and 2 other colleagues (Adam Anderson and Devon Wilford from Geographic Information Systems Department), who were unable to attend, with Certificates of Appreciation for the work they have done with completing the mapping project – “Community Inclusion Mapping Project”

**Training on How to Leverage the Mapping Information & What Is Next with the Maps** (Aimee/Julia)

Other states are looking at Colorado since SILC is on the forefront with this idea

Homeless group and Mental Health group are groups that need to be added

This information is based on census track, and this starts a conversation with how this looks in individual communities

They’re trying to make it more accessible for blind and visually impaired users

Suggestions: Employment or job fields and recovery fields (after emergencies)

*Action Item:* Every CIL should go to the Community Inclusion Map on the SILC website and see if what the map says is verified.

*Action Item:* Julia does monthly webinars, and she offered to do one for free just for the Centers.  The webinars are on the 2nd Wed of every month from 10:00 – 11:00 AM.  Send a poll to the Centers of times that they can do, and she will see what she can pull in from her schedule.

Contacts: Aimee Voth-Siebert (Aimee.VothSiebert@state.co.us - 303-692-2686), CO Dept. of Public Health & Environment (Community Inclusion Coordinator) and Julia Beems-Miller at AT Partners (julia.beems@ucdenver.edu - 303-315-1284)

**Approving the Budget**

The SILC has $54,000 for the year.  The question was if they want to spend $9,000 for the Coordinator out of their budget and accept DVR’s $6,000 offer to help fund SILC Coordinator ($1,000 for 6 months), equaling $15,000 for 6 months?  That will buy them the time to figure out another way to solve their dilemma.

Joe clarified and delineated between the 2 separate motions.

**Vote: 1) Martha made a motion to accept DVR's offer of $6,000 at $1,000 a month for the next 6 months to assist us in compensating our SILC Coordinator position.  Jean gave a second, all were in favor, and motion was APPROVED.**

**Vote: 2) Martha moved to accept budget, as written, with the caveat that we keep a close eye on it this year and start planning for the Coordinator position and making sure we are not giving back another $8,000 back to DVR.  Joe gave a second, all were in favor, motion APPROVED.**

**2015-2016 Meeting Schedule & Locations** (Buna)

The members looked at the budget and the rising costs of the full SILC meetings.

They will be scheduling Public Comments sessions around Colorado in the next year since it’s the last year of our current SPIL; hence, it was agreed upon that they will have 4 meetings for FY 2015-2016, and meetings will be in Denver on the 3rd Wednesdays of the month for the months of Aug 19, Nov 18, Feb 17, and May 18

**Vote: Buna made the motion to reduce the meetings from 6 down to 4 meetings per year and have them all in Denver.  Joe gave a second, all were in favor, and motion was APPROVED.**

**SILC Coordinator Position**(SOW is included in the meeting packet)

Role in the Site Reviews (Buna)

Joe suggested a task force look at the SOW and see what is duplicated and/or may be or not be part of the job description anymore

Nancy suggested that the Membership Committee would take this on

*Action Item:* Joe will email Nancy the SOW, and what Karen and Priscilla’s duties are so that the Membership Committee can go through what each person's job is. Buna and Jean will also work together on that with the Membership Committee.

**Membership Constitution vs. Compliance Moving Forward** (Joe)

8 slots have to be persons with disabilities who do not work for a CIL or the State

2 members at large

1 Center Rep

1 Tribal Rep

2 State Agency Reps

1 DVR Rep

The SILC needs to fill 4 empty slots by September 30.  If they do not get into compliance, ACL said that the funds would not flow.

Buna and Lori will not be on the Council after Sept 30.  Joe will be leaving the Council as of Sept 30.

**Vote: Nancy made the motion to “regretfully” accept Jennifer's and Jean's resignation with the caveat that they will stay involved with the SILC as they can be, move Matthew and Martha into the at-large member positions, Nancy will stay on as Center Rep, and the Council will have 4 open slots.  Jerry called for the vote, Travis gave the second, all said "aye," motion APPROVED.**

Resignation dates will be dated for Sept 30, and Jean & Jennifer will send an attached letter, addressing the Governor and the SILC Chair, stating that they are resigning for the good of the SILC to keep the Council in compliance.

*Action Item*: Chris requested the PSA to share with his networks.  Priscilla sent it out immediately to all SILC members.

**Successful SPIL Survey Results and Goals Afterward** (Joe)

SPIL survey ended June 15, 2015, and SPIL Committee now needs to compile the results.  They need to get it broken down by zip code to see if and where the gaps are in each catchman area.

Priscilla said that there were a total of 455, and about half were entered in manually.

*Action Item*: Joe wants the login information so he can go through the results.  Priscilla will send out the results link again.  Joe and the SPIL Committee will provide an analysis and a report at the August meeting.

**Amending SILC Bylaws**

Changing the Election Schedule to Coincide with the Federal Fiscal Year (or when the SILC SPIL year start October 1 - September 30) or Keeping with It the State Fiscal Year Cycle (starts July 1 – June 30) (Joe/Karen)

Karen asked why we were not aligning with the SPIL year.  Joe suggested that we wait with the elections until the August meeting, and everyone will take office by October 1.

**Vote: Jerry called for a motion to move the elections to coincide with the Federal FY elections (Section 6, B.1) before October 1.  Martha made the motion, Travis gave the second, all were in favor, and motion was APPROVED.**

**Elections** (Jennifer) – (bylaws were included in the meeting packet)

The Council will vote at their August meeting for these positions: SILC Chair, SILC Chair Elect, SILC Secretary, and SILC Treasurer

**Break**

**Amending SILC Bylaws (cont’d)**

Approving the Youth Committee Bylaws (Joe/Priscilla)

Priscilla included a draft copy included in the meeting packet

Members discussed wording of the draft.

**Vote: Martha made the motion move to use the word “allies” rather than “advocates.” Lori gave a second, all were in favor, and motion was APPROVED.**

**Strategy for Membership Recruitment Plan** (Joe/Jennifer)

They had already decided earlier in the meeting

**Priorities for 2015-2016** (Joe)

Buna asked about the hotel and if the Council wanted to use the present hotel, but Karen said that SILC has to put it to bid because it’s a contract

Lori said that Matthew would be an ideal candidate for the Public Policy Committee Chair

AGENDA ITEMS FOR AUGUST:

Guidelines on what we can or cannot spend our money on

SPIL Priorities: Aug – The Committee needs to go line by line to see what they are committed to do this year, finish those tasks off AND developing the new SPIL

Resume talks about starting a Deaf/HoH Committee and talk about getting people out of nursing homes

Next meeting: Aug 19 in Denver.  Location will be announced.

**Travel Forms** (Karen)

**Highlights of What We’ve Accomplished in 2014-2015** (Council)

A. Sponsored a Meeting / Gave a Grant for Peer Specialist Meeting (Jenny’s Proposal)

B. Public Policy Committee Published a White Paper on “Transition”

C. Mapping Project Completed and Promoted

D. Collaboration with the CILs for the SPIL Consumer Survey 2015

E. SILC Website Has Flourished

F. Clarified Voting Rights for All SILC Members

G. Active Participation and Involvement with the Leaders from the IL Movement

H. Masterfully Negotiated with the Hotels and Restaurants to Save Money on Our Full SILC Meeting Costs Which Resulted in Saving of Around $5,000

**Adjourn**

Jerry made the motion, all those say "aye," MEETING ADJOURNED.

4:12 PM