**Purpose of Committee Report:** Make proposals/ recommendations to be considered and when necessary, voted on by the full SILC unless the action has received the Council’s prior approval.

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| **SILC Youth Committee Report** |
| Date of SILC Meeting for this Report: **February 20, 2019** |
| **Committee Chair:** | **Bill Wood** |
| **Committee Members:** | **Youth Committee:*** Aaron Pasterz - Boulder
* Alison Gervais & Amy McCaffery - Pueblo
* Jacob Cowgill - SILC Intern
* Jessica Dugan – Ft. Collins
* Mary Moore & Dagger Miles – Grand Junct.
* Micheal Bertram & Carlos Santos - Steamboat Springs
* Nathan Nau – Durango
* Nina Kamekona – CO Springs
* Rosalinda Garcia & David Dalgarn – Greeley
* Rosemary McDonnell-Horita & Paige Gallaher - Denver
* Steven Estes, Dillon

**Youth Advisory Council: *Inactive pending YLF Alumni Association*** * Emily Roberts – Ft. Collins
* Jordan Sibayan – Denver
* Kaitlin Hooks – Aurora
* Leilee Sage – CO Springs
* Terra Dickerson – Breckenridge
 |
| **Committee Purpose:** The Youth Committee has three primary responsibilities:1. *To represent the statewide voices of youth with significant disabilities regarding services provided by Colorado’s CILs and other closely related organizations;*
2. *To help develop and implement youth related goals and objectives contained in the SILC’s Statewide Plan for Independent Living, which is developed every three years; and*
3. *To help youth with significant disabilities understand the principles of independent living and how to advocate for their needs.*
 |
| **Date of last meeting:** May 15, 2018 | **Date of next meeting:** Pending |
| **Pending and Completed Action Items:** The **Youth Committee is currently inactive** as all current SPIL goals and objectives are completed. Recent YC energy was focused on supporting the YLF Steering Committee and its various sub-committees, with the development, implementation, and closeout of the 2018 CO-YLF. Upcoming tasks will focus on preparing for the 2019 YLF.**Recently Completed YLF Tasks:*** Submitted CDDC 2019 Memorandum of Agreement & proposed budget.
* Updated the 2019 YLF budget (see attached) to reflect $125,526 in potential SILC and CDDC commitments:
	+ SILC forum support = $35,526
	+ SILC YLF Coordinator = $30,000
	+ CDDC grant = $60,000
* Confirmed OILS as the fiscal sponsor for the 2019 forum.
* Contracted with the YLF Coordinator
* Confirmed 2019 YLF Steering Committee members (see attached)
* Compared 2018 results to proposed 2019 (see attached)
* Conducted first 2019 YLF F2F meeting.

**Pending YLF Steering Committee and Sub-Committees’ Tasks:*** Complete venue contract and submit to OILS.
* Sign CDDC grant-related documents.
* Draft curricula with a focus on adult learning principles.
* Finalize staff, delegate, and presenter recruitment documents and begin recruiting.
* Draft 2019 “Week at a Glance” and identify logistics needed for each area.
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| **SPIL Goal:** To increase services for the youth to promote self-advocacy, leadership and successful transition to work. **SPIL Objectives:**1. SILC Youth Committee will research nationwide best practices for youth transition & youth IL services & summarize their findings in a white paper. If needed, a statewide plan to improve youth programs and services will be developed. **Completed**
2. Committee will develop Youth Advisory Council (YAC), by getting representation from each region, defining the structure of the YAC, and assigning youth to serve as volunteer interns for the SILC and attend statewide and national meetings and conferences representing Colorado youth with significant disabilities. **Completed**
3. Conduct a statewide IL Youth Leadership Forum beginning in FY-18 and, if successful, continue it annually thereafter. **Completed**

**SPIL Time Frame(s):** FFY 2017-19**SPIL Cost:** Original budget $14,250**Committee plan or objective:** Provided earlier under separate cover.**Impact**: Youth with disabilities have increased capacity to advocate on their own behalf and become our future leaders. |

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| **Draft 2019 YLF Budget** | **As of Jan. 4, 2018** |  |  |  |
| *Category* | *Line Item* | *Amount* | *Source(s)* | Notes |
| Personnel | ~P/T Coordinator @ $2,750/mo. | $30,000  |  Fm. SILC  | Date of Hire to 9/30/19 |
|  | ~F/T Coordinator @ $5,550/mo. | $11,000  |  11,000 fm. CDDC  | 3/15 to 7/15/19.  |
|  | Asst. YLF Coordinator |  $ 500  |  | Minimum stipend |
|  | Admin./Logistics Coord. |  $ 500  |  | Minimum stipend |
|  | 4 Team Leaders |  $ 1,000  |  $250 ea.  | Minimum stipend |
| Background checks | Staff and volunteers |  $ 300  |  *Rough estimates only!*  |  |
| CSU | Housing, food, fees & security | $27,500  | *“* | 30 delegates, 20 staff & 5 guests |
| Delegate gifts |  |  $ 500  | *“* |  |
| Misc. petty cash |  |  $ 300  | *“* |  |
| Activities | On & off campus |  $ 1,500  | *“* |  |
| Supplies & materials |  |  $ 500  | *“* |  |
| T-shirts, banners, signs... |  |  $ 1,500  | *“* |  |
| Audio/Video/Photography |  |  $ 2,000  | *“* |  |
| Staff & Delegate Travel | R/T mileage + activities |  $ 2,000  | *“* |  |
| Nat’l & local presenters |  |  $ 8,000  | *“* |  |
| Mailing & marketing | Biz cards, printing, mailings… |  $ 1,000  | *“* |  |
| ADA Accommodations | ASL, CART, alt. formats, CNAs |  $ 8,000  | *“* |  |
| **TOTAL** |  | **$96,100**  |  |  |

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| **CDDC 2019 YLF Budget** |  |  |  |  |
| *Category* | *Line Item* |  *Amount*  |
| Personnel | Full time YLF Coordinator | $16,500  |
| CSU | Housing, food & campus fees | $27,500  |
| Nat’l & local presenters |  |  $ 8,000  |
| ADA Accommodations | ASL, CART, alt. formats, CNAs |  $ 8,000  |  |  |
| **TOTAL** |  | **$60,000**  |  |  |

***Total Funds Available for 2019 YLF:***

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| --- | --- |
| $35,526.00 |  Budgeted SILC forum funds |
| $30,000.00 |  Budgeted SILC YLF Coord. funds |
| $60,000.00 |  Proposed CDDC grant |
| ***$125,526.00*** |  ***Total available*** *(if needed)* |

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| **Name** | **Sub-Committee** | **Email** | **Phone** |
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| 1. Jacob Cowgill-YLF graduate
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| 1. Jennifer Scilacci
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| 1. Jessica Dugan &

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| 1. Karen Kantor
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| 1. Sue Fager
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***2019 YLF Steering Committee***

***Sub-Committees****[[1]](#footnote-1)****are:***

* Volunteer recruitment
* Presenter recruitment
* Delegate recruitment
* Finance/Accounting
* Fundraising & Donations
* Venue
* Curriculum
* Admin. & Logistics

***2018 - 2019 Comparisons***

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|   | **2018** | **2019** | NOTES |
|   | Budgeted | Actual | Proposed | Direct YLF costs only; does not include P/T YLF Coord. contractual costs. |
| **Dates** | 7/8 to 12 | Same | 6/23 to 27 |   |
| **Delegates** | 25 | 19 | 30 | 21 applicants accepted; 2 dropped out. |
| **Staff** | 20 | 26 | 20 | Unanticipated staff were volunteers who helped on various days and did not stay on campus. Some were not well screened & no training was provided prior to or during their campus time. |
| **Presenters** | 5 | 21 | 5 | Additional presenters were recruited at the last minute to fill various training modules. They were not well screened and no training was provided prior to or during their campus time. |
| **Sponsors** |   | 30+ | Pending | 2018 included various community partners and sponsors. How some of them supported the CO-YLF was not well documented. |
| **Finance** |  |  |  |  |
| Personnel | $ 15,000 |  $ 16,500  |  $ 11,000  | Coord. wages + leadership staff stipends |
| Recruit. |  |  $ 260  |  $ 300  | Staff background checks |
| CSU |  |   |   | *There could be up to a 5% increase for 2019, although not anticipated.* |
| *R&B* | $ 23,003 |  $ 22,642  |  $ 22,050  | Estimates: Meals ~$9,450; Housing ~$12,600 |
| *Admin.* |  $ 1,801  |  $ 1,801  |  $ 1,850  | One time per person. |
| *Security* |   |  $ 2,600  |  $ 2,600  |   |
| *A/V* |   |  $ 1,392  |  $ 1,400  | Actual pending what will be needed to support the final curriculum. |
| Parking/Misc. |  $ 934  |  $ 244  |  $ 300  | Includes petty cash |
| Activities |  $ 500  |  $ 393  |  $ 1,500  |  May be higher if a capital trip is added |
| Supplies |  $ 500  |  $ 551  |  $ 500  |   |
| Printing |  $ 500  |  $ 4,729  |  $ 1,500  | Will use materials from 2018. |
| Marketing |  $ 2,500  |  $ 3,800  |  $ 1,000  | Will use materials from 2018. |
| Gifts |   |  $ 634  |  $ 500  | Final amount will depend on donations. |
| Travel |  $ 4,500  |  $ 4,981  |  $ 2,000  | Final amount will depend on staff and delegate locations. |
| Presenters |  $ 8,000  |  $ 12,016  |  $ 8,000  | Final amount will depend on recruitment needs for various training modules. |
| ADA Accom. |  $ 8,000  |  $ 3,500  |  $ 8,000  | Final amount will depend on staff and delegate requests. |
| Video |   |   |  $ 2,000  |   |
|   |  **$ 65,238**  |  **$ 76,043**  |  **$ 64,500**  |   |

1. Some of these may be combined pending the needs of the Coordinator and each group. [↑](#footnote-ref-1)