**General Meeting**

Wednesday, May 16, 2018

9:00 AM – 4:30 PM

**Colorado Division of Vocational Rehabilitation**

**2211 West Evans Avenue**

**Denver, Colorado 80223**

303-866-2500

Online video conferencing: Join from PC, Mac, Linux, iOS or Android: https://zoom.us/j/646228887

ASL Interpreters: Katie Hampsten & Terri Chapman

**Minutes for Wednesday, May 16, 2018**

**Purpose of the Meeting**: Council members will discuss and take action on committee proposals that advance the mission of the SILC. The goal of the meeting is to review the content of the committee proposals, discuss proposed action items and vote to ratify committee proposals.

Chair: Chris Roe, Council Chair

Members:

Steve Heidenreich, Treasurer

Charlotte Morgan, Secretary

Rick Newell, Council Member

Matthew Ruggles, Council Member

Jennifer Scilacci, Council Member

Guests:

Peter Pike, Program Manager, Office of Independent Living Service

Ruth Newell,

Candie Dalton, ED Atlantis

Teresa Nguyen, HCPF

Daryl Ann, HCPF

Sarah, HCPF

Adam Tucker, HCPF, SILC Applicant

James “Joe” Triplett, Council Member

Bill Wood, Council Member

Joan LaBelle, CIL Director Rep.

Katie Talierico, Council Member

Nancy Jackson, Council Member

|  |
| --- |
| Call to Order   * Introductions: SILC members and guests * Approval of the February 28, 2018 Minutes   Joe made motion to accept minutes. Charlotte seconded. Motion passes. |
| Outstanding Issues  Policies and Procedures   * Suggestion to add template for resignation letter. * Joe stated it would be a good idea as is setting policy. * Suggestion to approve PP and have Chairs update their sections with addendums. * Training committee was folded into the Membership/Onboarding committee. Need to update PP. * Discussion on elections of officers * Need to change page 24 that SILC applicants are considered members once they apply. Needs to be that is not a member until appointed by Governor * Suggestion to add that CIL Directors vote on representative. * Remove section that states SILC members must complete board and commission training * Should not have a requirement on Smooth as SILC as it is a lottery system. Discussion on accommodations * Suggestion to add a comment that SILC does not reply to open public comments but will take the comments under advisement. * Suggestion to add a section that ILPC is responsible if the SILC does not have staff. * Bill made a motion to have Chris provide PP to Chairs for editing and revision and then review next meeting. Motion to accept PP on an interim basis. Joe seconded. Motion passes.   YLF 501(c)3   * Bill and Chris drafted an analysis paper for status and they will present it at the August meeting. If SILC approves the nonprofit, it can take 6-8 from IRS and will be butting up against the next planning of YLF. Want to have the nonprofit in place before next year’s YLF. * Joe Triplett requested report in advance. |
| Committee Recommendations and Resolutions  **Standing Committees**  Executive   * + Meeting Schedule for next year   + \* There will be 4 quarterly meetings for next year:  |  |  | | --- | --- | | Date | Location | | August 15, 2018 | Steamboat Springs | | November 14, 2018 | Pueblo | | February 20, 2019 | Fort Collins | | May 15, 2018 | Durango |   \* Joe made a motion to move Durango to August 2018 and Steamboat Springs in May 2019. Charlotte seconded. Motion passes.  \* Meetings schedule set for next year.  Program Coordinator   * Chris wants to retain a coordinator at $45k a year but only have $30k in budget. * Suggestion to have a person fill the position with an intern or a paid work experience. Job has been announced to DVR and there was no response. Suggestion to announce to colleges. Suggestion to add workforce centers * Discussion on budget and funding * Bill made a motion to table discussion until August meeting. Joe seconded. Motion passes.   Communications and Media   * Need members, only Rick and Steve currently involved * Katie Taliercio agreed to join * Joe Triplett agreed to join * Want to improve website and Facebook * SILC and CILs best known secrets in the State * Do not need to be a member of SILC to be on a committee, Joan has someone to recommend.   Finance   * Current bank balance is $7k * Currently negative balance due to YLF encumbrances * If money comes from Federal Government or donations/resource development   + Donations are allowed * Guidebook states that SILC members should donate and support the SILC as Board members   + Procedures to donate to SILC is to just send a check made out to SILC to the SILC Office 633 17th St., 1501, Denver, CO 80202 * Negative balance does not carry over to next year. When SILC runs out of money then there will be no purchases made for YLF.   Membership, Nomination, and Training   * Welcome to Joan LaBelle and Katie Taliercio * Olivia has been interviewed and is a student at University of Colorado working on Biochemistry engineering. Will be using degree for adaptive/assistive technology. Discussion in regards to attendance for SILC meetings and committee. Joe moved to accept Olivia. Bill seconded. Motion passes. * Protocol is pre-app from website and resume. Adam stated he will submit his items this week for application. * Chris wants to have a pool of applicants available at all times. Each SILC member is charged with providing 1 referral to the membership committee. * Committee has read the full Guidebook in preparation for training. Chapter 8 is recruiting members. Will be reading Bylaws next. * Steven Estes has not applied to the SILC. Believe he is out of the country.   Public Policy   * + Public Policy Survey * Survey was completed with 23 responses. * Survey was reviewed (see attachment). * Surveys were sent to CILs; who responded? Staff and EDs of CILs * Believe that Public Policy completed a white paper on housing. Could be used as a draft to update. * Suggestion to work with communication committee to put information on the website * Discussion on need to increase awareness of SILC, CILs, and DVR   SPIL  No Report  Youth   * + YLF update * Jacob Cowgill is new youth intern for SILC * DD Council grant for $45k * CSU contract for July 8-13 2018 for event. Staff will come in a day earlier * Brenda Pomeroy has been contracted with as Program Coordinator for YLF * See report attachment for updates * 10 delegates have applied; if don’t get 20 won’t have forum; looking for more recruitment. Deadline is May 31st. * Do not know where recruitments are coming from geographically * Currently have 8 volunteer staff. Need to have at least 12. Deadline is June 5th. Need full background check with fingerprinting. * Need specific referrals not general referrals at this time. * Curriculum have 5 core themes as part of the YLF Association * Day starts at 7 am with breakfast and ends at 10 pm. * Closed environment * Staff on call 24 hours. * Campus has on call staff and security * YLF Coordinator email is [silcylf@coloradosilc.org](mailto:silcylf@coloradosilc.org) * Draft agenda is available by email and is called Week at a glance * Original budget was set for 25 delegates and 20 staff and 5 presenters. With the lesser number of delegates think amount will be less. * 33% match is required for DD Council grant. Will be using in-kind volunteer hours for the match. * How many rooms are accessible in the dorm?   + All dorm rooms are accessible   Ad Hoc Committees  501c(3)   * Joan surveyed 5 different SILCs who are nonprofits. Ian has done 4.   + When did they become a 501c3?     - Range of dates   + What are pros     - Controlling budget     - Controlling staff   + What are cons?     - none   + What benefits were attained?     - Separation from DSE     - Pros already listed   + Would you do anything differently?     - No     - They would do it again even though it was work * Matthew stated that he was aware of a Deaf services group in Maryland that found the nonprofit status to be a chokehold with the rules and regulations and they became a for profit and became more effective.   Deaf and HOH   * Matthew gave his report. |
| Public Comment (Sign-up sheet by the door)   * Peter Pike commented on the YLF event and the support from not just the SILC but the CILs and the Office of Independent Living Services. Want to recognize the work of Bill Wood and the CILs by providing staff. Want to recognize the work of Karen Prince in supporting the YLF and the SILC. * Candie Burnham discussed differences between SSI and SSDI |
| Coordinating Activities with Other State Entities  SRC Report – Representative Steve Heidenreich   * No Report   DVR Report –Representative Jennifer Scilacci   * DVR completed a SWOT analysis and there was an organizational restructuring in the management levels. Are working on a strategic planning element and created a Deputy of Strategic Planning being held by Krista Dann. Stacey Evans is now the Deputy of Field Services. * Sam Walker is the new Executive Director of CDLE * DVR has 9174 open consumers and take 642 applications every month statewide. * Looking at different performance measures due to WIOA. Employment wages was $13.74 per hour at closure. Looking at statewide employment rate as well as workforce and adult ed: 2 quarters after closure and then 4 quarters after closure. Since 2011 56% of consumers after exit are still employed. Average earnings for a quarter after leaving the agency are $3309. * Blind program is doing very well. There is a story about one of the consumers on 9News. * Discussion on why people work only PT to keep benefits. Discussed BOND – Benefit Offset National Demonstration that occurred for 7 years as Social Security Administrations pilot and study.   HCPF Report   * There is a bill SB 18-45 for HCPF and DVR to work together to establish standards for job coaches. Qualification and rules are due by July 2019. There is funding available to help get providers certified for the next 5 years. * Employment First Advisory Partnership between HCPF and DVR along with CDHS and advocates. Goal is to have CO become an Employment First state. * Community integration is a civil rights issue and one way to help people to achieve integration is through employment. * Medicaid is a balancing act to determine income thresholds. * Medicaid Expansion under Affordable Care Act has been a huge improvement. * There are several waiver programs to help with the Medicaid and Medicaid buy-in. * ABLE or ABLE accounts allows a person to save up to $100,000 without being taxed - $15,000 per year - and without effecting Medicaid and can use it for Assistive technology, housing, health and wellness, transportation, legal fees, personal support systems. If you pull it out to use it for something else then you would have to pay taxes on it. * HCPF needs stakeholder involvement into the upcoming activities.   Colorado Advisory Council of Disabilities   * They did not sunset the CACD * Reduced the group to 9 members with a 5 year term * All new members will be appointed on July 1 * Meetings will be held quarterly * CACD was put into CDHS and will have a PT staff ED |
| Coordinating Activities with Other State Entities (continued   * Guest Organization: Colorado Choice Transitions * Looking for information on achieving sustainability of the CCT program. Governor signed the bill a couple of weeks ago. * HCPF is in the process of developing enhanced transition services * Timeline of process   + April – May will be holding stakeholder engagement forums   + June – July being State Plan draft   + July – Septeber will begin drafting State rules and submit CMS   + September rules will be submitted   + November – December   + January 2019 is implementation services * In your experience working with people transitioning from institutions, what has been most valuable?   + Negative – process took to long   + Teamwork between CIL, CDHS, and partner agencies   + Having someone available to help non-medical partners to navigate the system * Currently, what do you identify as the biggest challenge or barrier for people wishing to transition from institutions?   + Housing   + Subsidies for housing   + Coordination between subsidies and transition   + Having money and income to move   + Risk mitigation versus consumer rights   + Costs associated with moving   + Adaptations to new housing situation   + Accessibility housing   + Waiting lists   + Getting buy-in from nursing home staff   + Catch-22 of housing not being modified until a person is living there but can’t be released from nursing home until housing is ready * What does ideal transitions look like?   + Everybody working together   + Process goes faster   + Shorter case management services with need to extend when needed   + Person-centered   + Nursing home provides a list of companies that transition * Thinking about successful transition, please define characteristics that are needed:   + Person-centered   + Self-advocate   + Proactive family * Under the current State Plan, individuals are designated 60 hours of case management not related to transition. Enhanced transition services will increase hours. How many hours are needed?   + Case by case basis * What specific qualification, training, and skill would a transition require?   + Counselor training     - Genuiness     - Unconditional positive regard     - Empathy     - Listening skills   + Person centered   + Knowledge of community resources   + Disability etiquette   + Independent living model instead of medical model * Looking for information on achieving sustainability of the CCT program. Governor signed the bill a couple of weeks ago. * HCPF is in the process of developing enhanced transition services * Timeline of process   + April – May will be holding stakeholder engagement forums   + June – July being State Plan draft   + July – Septeber will begin drafting State rules and submit CMS   + September rules will be submitted   + November – December   + January 2019 is implementation services * In your experience working with people transitioning from institutions, what has been most valuable?   + Negative – process took to long   + Teamwork between CIL, CDHS, and partner agencies   + Having someone available to help non-medical partners to navigate the system * Currently, what do you identify as the biggest challenge or barrier for people wishing to transition from institutions?   + Housing   + Subsidies for housing   + Coordination between subsidies and transition   + Having money and income to move   + Risk mitigation versus consumer rights   + Costs associated with moving   + Adaptations to new housing situation   + Accessibility housing   + Waiting lists   + Getting buy-in from nursing home staff   + Catch-22 of housing not being modified until a person is living there but can’t be released from nursing home until housing is ready * What does ideal transitions look like?   + Everybody working together   + Process goes faster   + Shorter case management services with need to extend when needed   + Person-centered   + Nursing home provides a list of companies that transition * Thinking about successful transition, please define characteristics that are needed:   + Person-centered   + Self-advocate   + Proactive family * Under the current State Plan, individuals are designated 60 hours of case management not related to transition. Enhanced transition services will increase hours. How many hours are needed?   + Case by case basis * What specific qualification, training, and skill would a transition require?   + Counselor training     - Genuiness     - Unconditional positive regard     - Empathy     - Listening skills   + Person centered   + Knowledge of community resources   + Disability etiquette   + Independent living model instead of medical model |
| Center Director’s Report – Joan LaBelle   * CPWD (Boulder) launched new program called Veteran Independence Program (VIP) HCBS program for veterans at risk of institutionalization. New Board member from Longmont, IT consultant. * Atlantis (Denver) one of 12 CILs selected to participate through CILNET to develop and enhance youth transitions. Hired a youth transition Coordinator * CFD (Pueblo) able to donate a handicap accessible van to consumer to transport other people with disabilities; under consideration to be a new Board member. Have added one Board member. Hiring for more IL Specialists to cover the full catchment areas. * The Independence Center (Dixie) $500k pilot for disability issues experts in Long Bill. Set up structure and best practices. First meeting in June. Pilot program to transition from hospital to community to avoid rehabilitation programs/institutionalization. Successfully transitioned 1 person. Able to use their home health program to support transitions. * NWCCI (Steamboat Springs) Doing a lot of options counseling. Engaging consumers in civil engagement. * DRS (Fort Collins) collaborating with NWCCI with a recreational unit and trading of places in catchment areas. * Martha, Ian, and Joan are working with APRIL for the upcoming conference. * Questions:   + Will SWCI be bringing a Deaf services provider on line? * Suggestion to bring action items to the SILC from the CILs. * Executive Committee is working to have goals for each committee, would it be helpful for the CIL EDs to have the list of goals?   + Yes.   + Will provide list once gathered |
| Atlantis Community Show Case – Candie Dalton, Executive Director   * Youth Initiative will be shared with other CILs * Mobile unit   + Fully enclosed office within a van that drives to consumers who are unable to come to the office due to disability.   + Focused on providing services to homeless.   + First mobile CIL in nation as far as we know   + Is there video phones? No – use the tools available in laptops. * Catchment area is Georgetown to west of Limon. Working to increase connections in farther out areas (outside Denver Metro) * Have moved to a smaller space while new building is under construction   + Atlantis does not own building or property   + Design is to have ACI on the first floor   + There will be apartments that are 811 * Loaning IL history to APRIL for display during the conference   + Looking to have more displays that are not visually focused * NCIL is looking to find more information on voters and to encourage people with disabilities to get involved. |
| Is there anything we can do differently at the meetings?   * Suggestion to have 6 meetings a year and have only 4 meetings in person and 2 meetings by ZOOM   Is there someway to stay connected between meetings without overwhelming with email? |
| Adjourn 3:56 pm |