



www.coloradosilc.org  
633 17<sup>th</sup> Street, Suite 1501, Denver, CO 80203

## Meet and Greet

Tuesday, May 16, 2017  
5:30 PM – 7:30 PM  
J.Fargo's Family Dining & Micro Brewery  
1209 E. Main St., Cortez, CO 81321

## General Meeting

Wednesday, May 17, 2017  
8:30 AM – 4:30 PM  
Ute Mountain Casino, Hotel & Resort  
3 Weeminuche Dr., Towaoc, CO 81334

Online video conferencing: Join from PC, Mac, Linux, iOS or Android:  
<https://zoom.us/j/485559720>

ASL Interpreters: Bobbi Jo Post and Lillian Orbke

## MEETING MINUTES Wednesday, May 17, 2017

Chair: Joe Anzures, Council Chair

### Members Present:

Chris Roe, Council Chair-elect	Rick Newell, Council Member
Martha Mason, Council Treasurer	Matthew Ruggles, Council Member
Steve Heidenreich, Council Secretary	Jennifer Scilacci, Council Member
Lana Eggers, Council Member	James "Joe" Triplett, Council Member
Nancy Jackson, Council Member	Bill Wood, Council Member
Charlotte Morgan, Council Member	

### Members Absent:

Melissa Fishburn, Council Member  
Travis Morgan, Council Member

Guests: Peter Pike, Manager OILS	Lori, Southern Ute Case Mgr
Debra Ward White, OBH	Ruth Newell, PCA
Dixie Herring, ED CSIC	Ray Jarman

### Call to Order 9:00 A.M.

- Review of Meeting agenda  
James Triplett moved to accept agenda. Steve Heidenreich seconded. Motion passes
- Review of minutes from March 15, 2017  
Nancy Jackson moved to accept minutes. Bill Wood and Charlotte Morgan seconded. Motion passes.
- Chairs Opening remarks

This is Joe's last meeting as Chair. He will be having surgery and will be out for recovery beginning 6/15/2017. Chris Roe will be taking over Chair responsibilities. Joe might be back to attend Retreat and the September meeting before his term ends.

### Old Business

- Operations Guide and By-laws FINAL  
This is a working/living document and is updated continuously. Please read this guide when you run into questions on how to resolve issues.
  - Joe and Bill will update the book on the new committees and youth intern program.
  - Bylaws are updated only annually, usually at the retreat. Please read and look for updates or for suggestions. Send suggestions to Nancy Werner, SILC Coordinator.
  - Nancy Werner is being asked to provide all SILC members with Title VII (side note: need to order SILC jump drives).
  - Page 5 states OILS will provide training and orientation to Independent Living concepts, the SILC wants to change this.
- Committee assignments and composition
  - There is a Chair for every committee now.
  - Chairs need to provide a list of who is on the committee and their contact information.
  - Chairs also need to let Nancy Werner what type of support they need to run their committees.
  - You can add information about your committee on the website.
  - Each committee must have 1 SILC member (Chair meets that requirement). The rest of the committee can be comprised of individuals from the community at large who can provide assistance and support the committee may require.
- "Take Charge" through Peak Parent Presentation
  - Take Charge was discussed at March meeting for this program provided by Peak Parent. Joe, Chris, Martha, Nancy Werner and Karen Prince, met with Beth Schaffner at the SWCI hosted by Martha. There are 5 sessions. Will be starting the program with the Southern Utes first. Will need to establish a contract for the program. Will be paying \$12,000. Target is to get started before school year begins Aug 21. SILC will need to help with recruitment and support as the program goes on. Martha will be providing a great deal of support along with Gail who will be joining the SILC when Travis terms off as the 121 representatives. There is a SPIL goal associated with Native Americans and this program will meet the goal.
  - Nancy Jackson: What specifically does the program teach? Martha: it is a 5 sessions series to work on advocating, self-advocating, drafting a resume and a video resume, works with mentors/support people to increase the student's individual choices. Nancy Jackson: what are the age ranges? Response: the students have to be high school age, not freshmen.
  - Nancy Werner will provide a copy of the PowerPoint presentation and the charts received at Monday's meeting. Melissa from Arizona has used Take Charge as a recruitment model for the youth leadership forum.

- Matthew: be sure that requests for reasonable accommodations are provided in the class sessions.
- Bill Wood moves to start contract with Peak Parent, James Triplett seconded. Motion passed
- DVR action item on procedures to pursue SILC office space
  - As long as the SILC Coordinator is a temporary employee then they can be housed at the OILS office.
  - We think the SILC has reached a point where they need to have office space.
  - Have asked the DSE for the procedures to retain office space, second request. Need this ASAP.
  - SILC is requesting to have full time independent contractor as the SILC Coordinator.
  - We are currently setting aside \$600/month for office space.
- SILC master calendar
  - This is one of the goals on the SPIL and was due Dec 15 2016.
  - Goal is to have a place where all information is contained and to standardize invitations to committee meetings.
  - Chris worked on a Google calendar and Nancy Werner worked on updating it. We should start getting meeting notices and invitation from the calendar.
  - Still is a work in progress
  - Discussion on who should have ability to change calendar.
  - Calendar is not accessible to blind individuals. Need to provide advance notice a week in advance by email.
- SILC Banner
  - Banner is too large for the stand. Need to get a new banner.
  - Want the State's Marketing Department to design it for the SILC.
  - Karen Prince has the action item to get this accomplished.
- CIL adoption program
  - Need to know how you plan to engage with your adopted center. At next meeting each Council member will report on their activities with their adopted center.
  - Jennifer Scilacci adopted Connections and is having trouble connecting with them due to the ED change. Alicia Garza is the new interim Executive Director.
- Steve Heidenreich discussed the community service project with City Market and Little Red Schoolhouse to bring clothes and appliances to the Ute Mountain Tribe.

### **Standing Committee Updates**

- Executive
  - There was no quorum for the Exec, so an informal meeting was held on the agenda
  - If you cannot attend the Exec meeting, send Chris an update.
- Finance
  - Financial budgets were reviewed.
- Public Policy
  - Had second meeting. Members are Charlotte, James Joe, Joe, Matthew,

- and Lana.
- Charlotte provided access to the legislative bills that are being tracked by CCDC.
    - Jennifer will be reaching out to CILs to see if they have a representative who would like to serve on the committee.
    - Joe was reaching out to other SILCs in the nation to see how they handle their Public Policy initiatives. Jennifer asked if he could share contacts as he is now leaving the SILC.
    - Gathering steam and goal is to update the website.
    - \$5,000 was allocated to committee question is whether it will be used this year. Probably will not be able to find someone to draft the white papers before June 30<sup>th</sup>.
  - Membership
    - Out of compliance
    - Have received applications but they are all from people who work at CILs.
    - Gail Cross, is under consideration to replace Travis Morgan as the 121 Rep. interim to that she will be asked to come onto the SILC as a regular member.
    - Need to recruit more people but also need active invested members.
    - Discussion surrounding onboarding training. Smooth as SILC training poll taken to see who should be enrolled. Nancy will enroll members requiring this training.
  - SPIL
    - Update of SPIL goals was reviewed.
    - Strategic Plan
      - Strategic plan is a subcommittee of the SPIL committee
      - Phase 1 is completed and an 8-10-page document was drafted and distributed with the agenda materials.
      - Phase 2 will occur at the Retreat in August
      - Don't expect any financial impacts through June.
  - Youth
    - Update was distributed in the packet. There are 18 members in the committee.
      - 4 Youth Advisory Council members will start training in mid-June; completed by July or August. Still recruiting for a few new people
    - Youth Advisory Council/Youth Committee combined meeting before the youth conference. There were attendees from NCIL present.
      - Youth Transition Conference Report
        - There were 150 people at the conference, 40 of which were from Colorado, and 25 from the CILs.
        - Colorado youth participated on a presentation panel.
        - APRIL contacted Joe and stated they were interested in having their board meeting in Colorado in November and are reaching out to the SILC to assist. APRIL would be interested in hearing from the youth panel.
      - Youth Leadership Forum (YLF)
        - Bill will be attending the Arizona YLF in June in preparation for the first Colorado YLF.
        - Hope to establish and initiative task force to start working on our YLF for next June at the July SILC meeting. Bill has started drafting a task list. Looking to have the YLF

- to be held on a college campus in their dorms for 4 days.
  - Have a 50 page report/white paper that will have an impact on the budget.
- New Intern, Adam Mercier
  - Will begin with the July meeting so there will be no fiscal impact until then. Have recommended that he will attend the APRIL conference in October.
  - Question/Action Item: What are rules around non-SILC members being sponsored by the SILC for the attending conferences?
    - Bylaws currently state that only SILC members will be paid for. Need to change bylaws before making any plans to provide funding and make promises to people.

### **Ad Hoc Committee Updates**

- 501 (C) (3)
  - Bill Wood moved to have the ad hoc committee take steps to become on 501(c)(3) and report back at July meeting. James Triplett seconded. Motion passes.
  - Charlotte, Jennifer, James Joe, and Steve will join the group. The Office of Independent Living Services will be included as well.
- Retreat
  - Doodle poll was put out for the retreat. Aug 8-9 has been identified as a potential date but only 14 people have responded.
  - Suggestions to change dates for SILC meetings and the retreat. Proposal to have retreat in September in combination with the SILC meeting.
  - Recommendation to set the agendas and then determine the days needed.
  - Steve made a motion to have retreat on August 8 and 9. Charlotte seconded. Motion passes.
  - Chris will be the Chair of the committee as no one came forward to take on the role.
  - Lorez and strategic planning
    - There will be a strategic planning committee will have a teleconference meeting before mid-June in which they will flesh out the Phase 1 and once approved by SILC the group will begin working on the operational stages of plan.
- Deaf and HOH
  - Upcoming CRID in Colorado Spring June 2<sup>nd</sup> – 3<sup>rd</sup>
  - Committee retreat in Denver tentatively June 13-14; was included SFY budget for this year
- SILC Coordinator workgroup
  - DQ for the contract employee
- SRC Report
  - Melissa Fishburn was the representative but resigned. Need to have a replacement. This is another Governor appointed council that comes with responsibilities. Joe will contact SRC and work out a replacement for Melissa.
  - Jennifer is on the Employment First workgroup of the SRC which was established by a Bill and has deliverables due in November.

- DVR Report
  - Had a monitoring visit in April by the Rehabilitation Services Administration (RSA) and it went well.
- 121 Report, Travis not present so no report was given.

**Public Comment**

- Peter Pike, Office of Independent Living Services, commented on kudos to the SILC and to recognize and thank Joe Anzures for the work he’s done as the SILC Chair.
- David Nelson, South West Center for Independence (SWCI) commented on the problems located in Montezuma County and discussed people who received services at SWCI.
- Matthew Ruggles commented on talking with Deaf people on his trip to Towaoc.
- Diane Savage commented on difficulties associated with living in a rural area.
- Robert Wasser, SWCI commented on difficulty in gaining mental health, DVR services, interpreters, wheelchair accessible exam beds and scales, home modification, providing deposits for accessible housing, and veteran services in southwest Colorado.

**Center Director’s Report**

- DRS had their wine fest and was most successful yet, netting over \$63,000.
- DRS is piloting with county partners on No Wrong Door and had first meeting. Contracts have not be developed yet.
- DRS had recertification visit on May 5 & 8.
- Alicia Garza is the Interim Executive Director for Connections.
- Center for People With Disabilities has their Executive Director position posted.

**Southwest Independent Living Center Show Case**

- Martha highlighted differences between rural and urban settings.
- Martha discussed the accessibility problems in Durango and Cortez.
- Martha highlighted her program.
- Martha’s staff presented.

**Conferences and Trainings**

- NCIL: July 23-28, 2017 Washington, DC, Chair-elect Chris Roe and Secretary Steve Heidenreich attending
  - NCIL Revisited
    - Lana, Charlotte, and Rick stated they were interested in attending.
    - Costs to send are \$1,000 per person for this Fiscal Year (FY) and \$15,000 minimum for next FY.
    - Bill Wood made a motion to send 5 people to NCIL this year. Steve Heidenreich seconded. Motion passes.

**New Business**

- Proposed 2017-2018 Meeting dates
 

CSIC/Colorado Springs	July 19, 2017
Atlantis/Denver	Aug 8-9, 2017
CFI/Grand Junction	September 20, 2017

Connections/Greeley	November 15, 2017
CPWD/Boulder	January 17, 2018
CFD/Pueblo	March 21, 2018
NWCCI/Steamboat Springs	May 16, 2018

- Suggestion to have July meeting in Colorado Springs.
  - Motion to change dates by Bill Wood. Seconded by Steve Heidenreich.
- Meet & Greet assignments: July, September
  - Adoptee of the CIL is the host of the Meet and Greet. Rick Newell is Colorado Springs.
- SILC Information E-mail (e-newsletter?) - TABLED
- Communications - Website/Social Media – TABLED
  - Review the website and send updates to Chris

### **Member feedback loop**

- Karen gave per diem amounts
- Nancy Werner requested in the future to receive timely committee updates and items for agenda
- Jennifer thanked everyone who presented.
- Rick stated he loved hearing every bodies comments and hearing what you have to say
- Matthew
- Steve thankful to be in the southwest/rural areas of Colorado. Thankful for everyone who brought things to give to the Ute Mountain Tribe.
- Chris appreciate the information between rural and urban communities. Will be including objectives on the next SPIL for rural communities. Office of Independent Living Services is offering spots in their room to attend the webinar on SILC Recruitment next Wednesday.
- Martha winter weather advisory, check before you drive.
- James Joe thinks there is increased participation in the last year. Appreciated hearing about independent living centers from Nancy on the trip down.
- Bill will not be in attendance in July, will be in Alaska. Martha's staff reminded him of the challenges he faced when he worked at a CIL.
- Charlotte thank you for the stories of rural living in southwest Colorado.
- Nancy Jackson stated it was delightful to be here at the SILC meeting. Thanks to the Chairs of the committees. Thanks to Joe. Thanks to the staff of the CILs.
- SWCI Board member stated he found the meeting enlightening. Budget discussion was heavy on attending conferences and light on actually providing assistance to CILs.
- SWCI staff said thank you for giving us the opportunity to speak.
- Robert SWCI staff thanked for hearing us. He stated that the meet and greet seemed "clique-ish" and not very much conversation between the staff and the SILC.
- Dixie, thanks for sharing your stories. Most excited about the cooperation between CILs and the SILC.
- Peter thanked the staff for sharing the testimonial.