General Meeting

Wednesday, May 4, 2016

9:00 AM – 4:00 PM

Center For Independence

740 Gunnison

Grand Junction, CO

ASL Interpreters: Amber Thomas

 Cara Jean Reimann

Present: Joe Anzures, Chair

 Martha Mason, Chair-Elect

 Bill Wood, Secretary

 Chris Roe, Treasurer

 Jason Eaton

 Nancy Jackson

 James “Joe” Triplett

 Melissa Fishburn (& Knox)

 Steven Estes

 Lana Mutters

Travis Morgan

 Karen Prince, IL Program Coordinator

Absent: Matthew Ruggles

 Jerry Michel

 Mario Rocha Alvarado

 Jennifer Scilacci

**Minutes**

Call to Order(Joe)

* Introductions
	+ Linda Taylor provided an introduction to Center For Independence
* Chairperson’s Remarks
	+ Please make an effort to attend SILC meetings and participate fully in committees
	+ When we get to the committee reports, we will review the purpose of the committee
	+ Joe is also on the Governor’s Council for Workforce Development with CDLE and there is excitement there for DVR joining them
* Approving the minutes
	+ Nancy moved to accept minutes as written, James Triplett approved. Motion passes
* Follow-ups from last meeting’s minutes
	+ In Old Business

Old Business

* NCIL Conference July 25-28 2016 attendee (Joe)
	+ Registration had to be completed by April 29th to get early bird discount
	+ Martha, Jason, and Steven want to go; can only send 1 person per State rules
	+ Suggestion is to have next Chairperson go to build relationships for future connections – suggestion that the outgoing Chairperson be the attendee, as long as they are not cycling off the SILC.
	+ Discussion on establishing criteria to determine who will attend conferences in the future, discussion of platform/goal of attendance
	+ Decision was to send Martha this year and Jason next year
* No Barriers Summit June 23-26 2016 in Copper Mountain, CO attendee (Joe)
	+ Martha moved to pay for Steven’s registration, Bill seconded. Motion passes.
	+ Steven stated there will be a spot for an informational table. Discussion on having a table present. Nancy recommended promoting SILC membership. Karen will take on coordinating a table at the Summit.
		- * Video Conferencing (Melissa)
				+ Still in process. Still waiting to hear back from 1 service. Melissa checked into Zoom. It is very accessible, waiting for more specific information; cost is $30/month = $360/year. Can also record the meeting. Does require some expertise in managing the system would need Coordinator or Karen to take care of. Does have a free and a $19.99/month version.
				+ Steven research Googled Chrome Box. $999/for whole system.
				+ SILC already owns the video conferencing equipment.
				+ Zoom is used by ACCIL and ILE and it works through the computers and equipment SILC already owns.
				+ Steven also looked at Go-To-Meeting, subscription is $48/month.
				+ Joe made a motion to start a subscription with zoom. James seconded. Motion passes.
			* SILC Retreat (Jason) [30 minutes]
				+ Agenda was reviewed
				+ Karen will help cover costs of the Facilitator if needed
				+ Melissa made a motion to accept Retreat at $21k price tag. James seconded. Motion passes
				+ Transportation to Alamosa

If you are interested and able to be a driver with rental van, to take people with you in your vehicle, or need a ride, let Karen know

* + - * Mile High Independent Living Center update (Karen)
				+ All the files have been moved to the DVR warehouse for CSR, financial and business files as they were found
				+ ACL/ILA want to claim the remaining furniture and office supplies for distribution to CILs in the State or whomever wins the Part C award. Landlord wishes to retain property as MHILC owes him money and they gave the rights to the property to him in the lease. The State and AG have not found regulation that requires the State to have the legal battle with the landlord and are relaying that information to the ACL/ILA.
			* SPIL Amendment (Karen)
				+ 1 comment received. SILC response was drafted and needs approval. Martha made a motion to accept draft as written, James seconded. Motion passes.
				+ Will submit comment and response when submitting SPIL Amendment to ACL/ILA.

SPIL (Martha)

* 3 large goals to start working on at the Retreat to identify the who and how.
* Public comment is open and there is 1 comment that Martha will reply to and then send to the full SILC for ratification
* The Disability Development Council has their 5 year plan out for public comment.

Representative from the Center’s Director’s Report (Nancy)

* The cost reimbursement process is a hard ship for some of the CILs.
	+ Karen will send the records for reimbursement time frame.
* The increase of additional State Funds has been difficult to spend down.
* SILC approved paying for interpreter services for a Deaf Coordinator’s group which will be happening on June 2nd 12-4pm. Initial idea was to have meeting at Holiday Inn Express but there is a $150 room rental fee. The CILs have been asked to provide $14/each but have not heard back from them.
* There was a direct services meeting held April 25. Meeting was held at The Independence Center. Every CIL participated and had ~ 45 individuals. Topics they discussed were barriers they encountered preventing them from being successful at their job and then they had a solutions discussion. Next meeting will be at the Center For Disabilities. Was a positive experience.

Committee Updates

* Executive (Joe)
	+ - * Met last month, reviewed agenda, Retreat info, etc.
			* There will be a meeting prior to the Retreat
		- Website/Social Media (Jason)
			* Need more members, don’t have to be SILC members on the committee
* Youth (Bill)
	+ Representatives are appointed from all the CILs except for CFD who are still hiring staff.
	+ Had first meeting last week.
	+ Next meeting is May 26 2-3 pm
		- Public Policy (Matthew/James)
			* Matthew and James had a phone conference on issues they may be interested in working on
			* Still need to explore Legislative bills
			* CCDC publishes a list of legislative bills
			* Need more members, don’t have to be SILC members on the committee
* Finance (Chris)
	+ Budget was reviewed, with the Retreat there should be full use of the budget for this FY
	+ Potential additional costs were reviewed
	+ Storage unit was discussed and will not be renewed for the upcoming year. Karen will clean it out and store at her house until a better solution is found
	+ Website hosting, Karen will follow up with the web provider
* SRC Report (Melissa)
	+ New SRC meeting place at the Colorado Center for the Blind. Meetings are now 12-4pm on the fourth Wednesday.
	+ Steve Anton, is very optimistic of becoming the Director of DVR from the interim on July 1.
	+ New DVR goal is to reduce counselor case load to 75 from 150 currently
	+ Blind and Low Vision Services unit was started in January and officially begins July 1. There has been an increase in the number of blind individuals finding employment at a competitive wage and the highest rate of successful case closures has been in this unit.
	+ New committees are the Executive, Membership, Customer Service, Policy and Education. Melissa joined the customer service group. Suggestion is to receive satisfaction surveys directly from consumers and not counselors.
	+ Questions:
		- Will there be an increase in AA support for counselors?
			* FTE controlled by Legislature. DVR currently has 231 FTE.
		- Is there still a waiting list?
			* No
	+ DVR focus on youth with ASPIRE, Robin Bauknecht; SWAP, Cherly Carver; and transition based program services.
	+ Next meeting is May 25
		- DVR (Karen)
			* DVR administration office is physically moving to 633 17th St., 15th Floor, Denver, CO 80203 on June 11. The SILC address will be changing to this new address. There are no plans to reorganize or move field offices. There are no structural changes in the organization of DVR
			* The Office of Independent Living is waiting on the long bill to determine the number of FTE and the funding amount

Public Comment (Sign-up sheet by the door)

 None

New Business

* Treasurer Election (Joe)
	+ Duties:
	+ Monitor the budget
	+ Develop the annual budget, most work done in July
	+ Report to Exec Committee
	+ Work with Karen
	+ Have a meeting before the Exec and SILC meeting
	+ Work with the SPIL
	+ Work with the Independent Living Allocations Committee when convened
	+ It is anticipated that time and complexity may become more difficult with the addition of funds and SPIL goals
	+ Martha moved to have Jason become the Treasurer and he will resign his Chair of the Website Committee and Steven will become the Chair of the renamed Communications Committee. Motion passed.
		- Update: Chris Roe did not resign from SILC, was moved to a member at large position and retained Treasurer status.
* SILC Operations Guide (Joe/Karen)
	+ Tabled
* SILC Coordinator (Joe/Karen)
	+ It is unknown what the staffing will be under the creation of the Office of Independent Living.
	+ Decision to be made if SILC wants a Coordinator and what you want them to do
	+ Discussion of rewriting job description – need to be specific on what you want actually done. Exec Committee will handle rewrite. Send information to Joe by May 16th. Exec Committee will be on Tuesday, May 17th at 12pm. Karen will send the current job description and a list of what Karen must do as a State Employee.
	+ Suggestion to take more responsibility on as Chair’s at the Committee level: set meetings, take notes/minutes, and distribute those items.
* Membership (Joe)
	+ - * Suggestion was to recruit for the SILC at the No Barriers Summit, however this hasn’t been successful. What works best is to have CILs refer someone.
	+ Need to have 4 replacements for people who are expiring in September.
	+ Need a youth replacement.
	+ Need to start actively recruiting.
	+ Discussion of converting Chris’s position to at large to have him stay on the SILC.
		- Jason made a motion to change the State agency slot to a member at large. Bill and Travis seconded. Motion passed.
* Meetings for SFY 2017(Joe/Karen)
	+ Can go to areas that do not have a CIL in the city. Suggestion to have 50% of meetings in areas without CILs to increase outreach.
	+ Martha made a motion to have SILC business meetings every other month in odd months beginning in July. James seconded. Motion passes.
	+ Meeting sites were reviewed. Proposed sites are:

|  |  |
| --- | --- |
|  Cripple Creek | Jul-16 |
| Dillon | 16-Sep |
| Sterling | 16-Nov |
| Lamar | 17-Jan |
|  Loveland | 17-Mar |
| Towaoc | 17-May |

* + Retreat possible in Grand Junction

4:30 Bill made a motion to adjourn. Travis seconded. Meeting adjourned.