**General Meeting**

Wednesday – August 19, 2015

9:00 AM – 3:00 PM

**Holiday Inn Cherry Creek**

455 S Colorado Blvd

Denver, CO 80246

**Minutes**

**9:00 Old Business (Joe)**

* **Introductions**
* Present: Joe Anzures, Mario Rocha, Chris Roe, James "Joe" Triplett, Martha Mason, Jerry Michel, Priscilla Carlson (SILC Coordinator), Jennifer Scilacci, Travis Morgan, Melissa Fishburn, Nancy Jackson, Colin Laughlin, Jean Hammes, Matthew Ruggles
* Not present: Buna Dahal, Lori Sommers, Jennifer Silva, Jason Eaton, and Karen Prince
* Interpreters: Liz Kaiser or Leora (she didn't give her last name)
* Guests: Michele from Easter Seals, Ron Duprees from Innovage, Brittany Nash from Atlantis Community, Dixie Herring from The Independence Center, Rob Buzogany from DVR, Aaron Pasterz & Patrick Miller from CPWD
* **Chairperson’s Remarks / Follow-ups from last meeting’s notes**
* Follow-ups from last meeting’s notes (Ex: Smooth as SILC sign-ups)
* One of the budget items was to pay for training for Smooth as SILC. Allocation-based payment system that is nationwide, cannot just pay for people to go through training whenever. Email will go out when next signup period is. Also, if new to SILC, need to go through Boards and Commissions training. This was done as a group last time, but we will check if we are still doing that.
* **Approving the minutes**
* Retreat minutes from June 18, 2015 –Jerry made motion, Travis gave the 2nd...
* Discussion: Delete “Nancy approved the minutes (pg. 4) for conference phone” Nancy does not have the authority of approve buying the phone.  Both Nancy and Lori were seconding it.  Everything else was good.  All said "aye," no nays or abstentions.
* June 18, 2015 minutes are APPROVED with that correction.
* From now on, we will be sending Doodle poll for the Executive Committee meetings to see who can be there on what day.
* *Vote:* Approval of Executive meeting minutes for all 3 months: Jerry made a motion, Jean 2nd, no discussion, aye, APPROVED.
* *Action Item:* Priscilla will correct the June minutes and re-post them on the website

**9:30 Roadmap to Compliance/Membership Plan Review (Joe/Jennifer)**

* Used to have a hard time finding and paying for the travel of 21 people to each meeting, so we petitioned the Governor to reduce the number to 15.  We moved some people around and some had to resign.  Now we need 5 people.
* State Reps: Chris, Colin, Jennifer
* Center Director Rep: Nancy
* 121 Rep: Travis
* 4 open slots: Melissa, Bill, Steven, and Joe (James).
* Compliance is sort of resolved, but SILC is not fully constituted due to term expirations. Needs to be done by August 30 and submitted to governor's office. Need to keep looking for new members even if fully compliant and constituted because of revolving nature of council and the fact that it is volunteer.

**Committee reports**

* Joe: What are our committee goals for each committee that can be done in 12 months?  4-5 things for the next 12 months.  And ask what we can put in the budget. Then can look back and see if goals were accomplished. Allows for more streamlined planning.
* Public policy (no report), but we need to really concentrate on this when selecting committees.

**Updates**

* SPIL Update (Joe) – We will discuss during lunch. Process of SPIL is year or so long, needs to be sent to office of governor next June-July. Mapping project and survey results will probably be primary factors in writing next SPIL.
* *Action Item:* Everyone should be looking at the Mapping Project.

**Website Committee/Media or Marketing Committee (Jason)**

* We are getting soliciting a lot for businesses or other organizations to have their information listed as a resource on the SILC website.  Jason wrote a disclaimer regarding who have their information posted on our website as helpful resources.
* *Vote:* Nancy called for the motion, 2nd was Martha, no discussion, aye, motion approved for the disclaimer to be put on the website.
* *Action Item:* Priscilla will put the disclaimer on the first page of the website
* Put other SILC-related orgs links such as SRC on the website but screen out advertisers.
* Joe wants to get more hits from new visitors as well as returning ones. Previous data of metrics skewed a bit because of survey link being on website.
* Priscilla added page about joining the SILC, which provides steps to pre-application.
* Suggestions were to put links for the 5 core services on the website, maybe a youth section?
* Matthew: adding short videos with captions and making it accessible for everyone.
* Nancy: Sept 21 in Denver, there will be a meeting about DVR and their transition to DOL. This meeting will summarize all the other meetings that have happened around the state regarding this issue. Add video of this meeting to the website. Public Hearings w/ DVR - Share the Vision (Reggie Bicha) - Public Stakeholder (DVR and Dept. of Labor)
* Jennifer: fun, short YouTube videos for the youth (captioned…)
* Joe wants to have a SILC presence at expos where a table can be had for free.
* *Action Item:* Come up w/ a new brochure
* Swag??
* Marketing & Outreach within the state fiscal rules
* *Action Item:* Priscilla will send out the business card template for everyone
* *Action Item:* Get the IL maps updates on our website
* ADA Celebration recap and our traffic at our booth (Joe)
	+ Over 1,200 people showed up

**10:30 Break**

* Steven Estes and Larry Williams came in during the morning
* Guest, Ron from Innovage, left

**10:45 Updates: DVR Update (Rob)**

* IL Facilitator applications –a vendor was chosen for the additional $400,000 to come up with a funding formula.  October is when ACCIL hopes to have something ready for DVR as well. This is a senate bill so there is political backing.

**DVR/CDLE merger**

* Where are the IL programs going to go after the merger?  It might be with CDHS, not with DVR
* When the 10 CIL meet with the Facilitator, they will talk about where they go
* ACCIL meets tomorrow, and they might have info from JBC as well.
* We can ask Tim Beatty and Megan when they are here at the end of the month.
* We (CILs and SILC) need to figure out where they want to be housed (CDHS or Dept. of Labor & Employment)
* $14,000 for site reviews, Part B, travel
* Dec –Apr for SILC and ILCs to decide
* This is the amount of funding dollars for supporting the site visits because CDHS rejected $60000 request from DVR to pay for these.
* Joe proposed to have a conference call among all 10 CILs and members of SILC before Tim Beatty arrives to discuss where SILC/ILCs are going

**Housing Update from Chris**

* There was a delay for the Waiver for the Section 811 Housing voucher
* Waiting on the contracts that might happen by October to start in spring of 2016.

**SPIL Update**

* Timeline we used for writing the SPIL the last time
* We will put together a high-level draft, post it and send it out for review
	+ **Resource Plan**: if funds are available, etc
		- **3 goals**
			* 1. ID disability population hubs
		- *Action item:* Write a report from all of the data and the recommendations for the ILCs
	+ 2. Increase the capacity of the ILCs / staff development
		- We funded Jenny’s deaf and hard of hearing roundtable project, goal was ambitious, but not a lot done.
	+ 3. Increase Youth in independent living
		- Branding a Youth component to independent living (we did that with collaborating with ASPIRE)
		- Youth Advisory Committee (51% of people with disabilities)
		- Statewide Youth Conference is another goal for the SPIL, how can we fund something like that?? The issue, of course, is budget.
* Need to take all survey data and mapping data to the ILCs to have them study it and make plans for 2016 SPIL.
* Martha has already started collecting the 704 reports
* Joe will be doing the SPIL Review with Tim Beatty
* Will assess current state of SPIL and see what SILC's ideas are for future SPIL.

**12:00 Break**

* Guest, Michelle from Easter Seals, left

**12:30 Working Lunch –Consumer Survey Results presentation (Joe)**

* Joe presented the PowerPoint that combined the survey results with Karen's summaries and Priscilla's zip code data

**1:00 Public Comment**(Sign-up sheet by the door)

* There were no Public Comments

**Consumer Survey Results presentation -- continued from Working Lunch (Joe)**

* Discussed the results of the consumer survey
* Areas that the Public Policy Committee could work on:
	+ Take a public stance on the housing issue (PPC could write it based on these results, the full Council could vote on it, and Chris could take it to his boss)
	+ Transportation –rural vs. urban transportation
	+ Emergency planning
	+ Voting

**1:20 New Business**

* Budget allocation for coming fiscal year (Chris)
* We left over $5,600 in 2014-2015
* DVR can’t fund the SILC Coordinator so we budgeting $9,000 for the 1st months + DVR $6,000
* Less expensive to hold meetings in the Front Range
* Critical decision with keeping the Coordinator.
* If we want to release the RFP for Jan 1, 2016, then it needs to be done by Sept 1, 2015.
* *Action Item:* Joe will send the SOW to Nancy

**Election of Officers (Joe)**

* *Action Item:* Everyone promised to vote by Friday

**Committee member assignments (Joe)**

* *Action Item:* Priscilla sent out a reminder email to everyone to vote
* SILC Congress Attendance or Conferences, in general (Joe/Chris)
* Joe is going to SILC Congress because it is going to be in Phoenix, and he will be staying at his mom’s house

**SILC Coordinator SOW Task Force progress report (Joe/Nancy)**

* *Action Item:* Joe will send the SOW to Nancy

**ACL's Timothy Beatty Visit Itinerary (Joe)**

* Sept 1-3
* He will be visiting Atlantis and Mile High ILC
* Which SILC members would want to be here for that meeting??
* *Action Item:* Joe will be sending out an email with that and for his entire itinerary to all SILC members

**Center Director Representative to the SILC (Nancy)**

* Deaf and Hard of Hearing Program w/ the ILCs: She will be applying for funding to continue the work her center started in each center to provide peer support for Deaf and Hard of Hearing Independent Living Specialists
* Beth Danielson (Connections in Greeley) is retiring in September.  They are searching for a new Executive Director.  Connections for Independent Living is also looking to open up another center(s) in southern Weld and Morgan counties.
* Mile High ILC in Denver has a new ED, Deborah Weising, starting on September 8.
* The Facilitator bid closed in August and applicants are under review.
* Larry came in earlier in the meeting.  His center (Center for Disabilities in Pueblo) should be open in October (they have been moving).  They have 4 new staff, and they are opening up offices in Alamosa and Del Norte.
* Dixie's (The Independence Center in Colorado Springs) center staff, Nick won an award for the work he did in emergency planning.  Unfortunately, he is leaving the job.  He will be missed.  Their center is making a how-to video for emergency shelters when there are people with disabilities needing shelter.

**IL Center Spotlight –Brittany Nash (Independent Living Coordinator) from Atlantis Community, Inc.**

* Brittany highlighted a success story where this consumer was deemed by other organizations "too difficult to work with"

**Atlantis Community Inc.**

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**Travel Forms (Joe/Priscilla)**

**Adjourn and Tour**

* 3:38 PM

***Members are highly encouraged to attend the tour. We will be caravanning to the Center after the meeting is adjourned. Members can carpool or ride with one of us, and we will take you back to the hotel or your car, if need be.***