General Meeting

Wednesday, March 18, 2015

9:00 AM – 3:00 PM

Courtyard by Marriott Fort Collins

1200 Oakridge Dr

Fort Collins, CO 80525

* *Items with an asterisk next to them indicate that a vote will be taken*

Notes

**Call to order/Introductions/Chairperson’s remarks** (Buna)

Buna Dahal, Travis Morgan, Mario Rocha, Martha Mason, Lori Sommers, Jason Eaton, Jean Hammes, Chris Roe, Karen Prince, Joe Anzures, Matthew Ruggles, Colin Laughlin, Nancy Jackson, Priscilla Carlson, Jennifer Silva (via conference call)

Guests: Roxie, Dan, interpreting intern Katie, intern April with Jason,

Dixie, Joan LaBelle, Aaron Pasterz

Martha gave Chris a “Thank You” award for getting housing vouchers

**Approval of January 21, 2015 minutes** (Buna)

Jean made the 1st motion, Nancy gave the 2nd.

All were in favor, no opposed or abstentions.

APPROVED

**Committee Reports**

1. Executive (Buna) – Joe is going to represent the SILC with PEAK Parent

B. Finance (Mario/Karen) – See budget sheet for actual expenses. Planning on moving money around and eliminating for saving on current expenditures. Discussion of how money will be used next year and best ways to allocate funding so that all money can be spent.

C. Data Collecting ad hoc (Jean) – Put the link on the SILC website. Explain Google Chrome. It takes a while to load. Modeled to Google Books. Pulls data from census tracks. There are currently 7 maps within. The data from the ILCs is from pages 3-7. Jean explained how to read the maps. You have to be patient. Future phases include emergency planning. Priscilla will put this on the SILC website, asking the ILCs to put this link on their websites and sharing the link with SRC and DVR counselors to send out to their consumers. One area to focus on next, maybe, is transition.

Ask Jean to work with Priscilla to come up with the verbiage to have a statement introducing the link and explanation. A suggestion was to have someone from the SILC sit on the committees that are collecting this data (Dept of Health, Census tracking, etc).

Jean and Priscilla will work together to give a certificate of all of the people who helped. Chris would be willing to talk to office of information technology regarding promotion of mapping site.

*Action Items: Please give feedback for the Mapping Project at the May meeting*. *In June, Jean, Joe, Chris, and Colin are promoting this.*

D. SPIL (Joe) –

Goal 1

By June, we should have some preliminary data. Deadline for preliminary results is May 31st.

Martha’s question about the postage: Karen said that stamped self-addressed envelopes would be good. Another possibility is for the centers to put stamps on their own envelopes and send an invoice to the SILC. The ILCs could also have Karen label and then send out through the state system. Buna said that the IL leaders can make that decision.

Goal 2

We haven't made much progress with this goal due to the changes in funding that are taking place.  Other items on agenda will be discussing this. Jenny's D/HofH meeting is being discussed as to location. Denver is difficult for rural/outlying centers to attend.

Goal 3

The goal is to have a youth advocate for each center (youth groups and programs in each catchman area).

Aaron Pasterz (from CPWD) asked about:

National Youth Forum – Would the SILC invest resources in to participate? This should be discussed at the next youth committee call and/or full meeting.

Interagency Transition Team – This is a committee to understand what agencies are supporting youth in Boulder County in the role of transition. Would it be possible that the SILC could become a part of this? Also something to discuss at next youth call and/or full SILC meeting

Matthew – Asked how the CSDB transition program could be incorporated into the SILC.

*Action Items:*

*Put the survey on the website.*

*Share link for everyone.*

*Change the SILC phone greeting to reflect that if someone has questions about the survey.*

*At the June retreat, let’s explore Aaron’s and Matthew’s ideas for youth involvement.*

E. Youth ad hoc (Joe) – Joe would like to make the Youth Committee a standing committee but maybe make it a Transition Committee with subparts? Joe is concerned that we will not have enough resources to address the added 5th Core Service that deals with transitions. If we had hard data, we could have the justification needed so that funding can be acquired for that 5th core service.

* *\*Ian Engle from NWCCI came in*

F. Membership (Jennifer) – Elections are coming up in May. We have been trying to recruit a veteran. Priscilla called Jean’s contact, Danielle. Her husband probably won’t be able to be on the SILC, but Danielle knows of others. Joe will send a link to Jennifer to United Veterans Committee link. We need persons with disabilities who do not work for the State or an ILC, and we need them in certain geographic areas.

G. Public Policy (Lori) – coloradohousingsearch.com. Chris talked about the HUD 811 Project. The goal is to encourage consumer choice with revised HUD plan, also to leverage different funding sources and promote independent living. This program is aimed at: persons with disabilities, under 62, HCBS and State Plan (Medicaid and HCBS), leaving nursing homes, persons with disabilities who are homeless or those at risk of being homeless. Grant is 5 years, hoping for 400 units and HUD has committed $1.5 million towards project. The goal is to subsidize 100 units per year and work with existing housing.

It’s hard to talk to people with disabilities so they feel like they are not paid attention to. There is competition for funding, but if presented to office that there is more need, funding could be allocated to the Housing 811 Project.

*Action Items: Chris is on the May agenda to talk about the updates on this and the support services available (for 45 minutes on the agenda: 15 minutes for further developments + 15 minutes to about how the centers can participate + 15 minutes for Q&A). MAKE SURE ALL CENTERS CAN PARTICIPATE IN THIS Q & A (Chris or Priscilla will make sure of it). There is money but we have to make the case. Ask the question:*

***What is the need for housing for people with disabilities?!***

H. Website/Social Media ad hoc (Jason) – Jobs were popular. Put more info about how many Jobs were populated and keep employment page updated as much as possible. It’s important to understand Google Analytics and see progress of them with the addition of the survey.

*Action Items:*

*Make the survey a separate page*

*Ask the ILCs to link back to us*

*Ian would like to have the link for the SILC survey to the CILs websites.*

**DVR Report** (Karen)

They are using Contract Amendments instead of Option Letters, which are more or less same but just a different formal piece of paper. 4 out of 10 centers have sent in their paperwork. DVR is waiting on other 6 for the contracts for next year.

There is a bill is being introduced in the legislature for a new funding formula. New base funding formula – state general funds.  Moving forward with the assumption that funding will be there. Base rate is $600,000 for every IL center.

Nancy – Jan 1 will be available for half of the money, the other half will be available for July 1, 2016.

Rob is at a Senior Leadership Training because of new interim director coming in.

There is a new DVR bill to move from CDHS to Dept of Labor.  3/17 JBC – move to July 2016.  Where will the ILCs go?  ILCs may go with DVR but they may go with ACL.

**SRC Report** (Buna)

Buna will no longer be the liaison because her term will be up on Sept 30

**SILC Coordinator Report** (Priscilla)

The report enclosed in packet. Karen got a P card in January. This made it easier to get things (booking hotels, purchases, etc) done with that. SILC Standards and Indicators is a new SILC Congress project. When SILC Congress met in January, they decided that with the WIOA changing, it was time to look at these Standards and Indicators, also included in packet and talked about in New Business.

SILC Executive Director position is same as SILC Coordinator position. Talked about different funding sources but everything is up in the air. Looking at Scope of Work and edited document due to repetition and redundancy. Things taken out of job description include committee chairs taking notes (not really working). Survey is also finished and Buna and Priscilla have been working closely on hotels for future meetings. Priscilla has been learning to be more streamlined in terms of booking hotels and how to get best deals. Buna suggests that branded hotels have to be ADA compliant and thanks Rob and Karen trusting decisions made by Buna and Priscilla.

**Break – Checking out of the hotel** (11:20 AM)

* *\* Jennifer had to sign off for the day*

**Representative from the Center Directors Report** (Nancy)

ACCIL new coordinator resigned. Janice Friddle is their new Coordinator. New lobbyist: Fofi Mendez. JBC approved funding. Colorado Alliance of/for Independent Living has received 501c3 status. This is the entity that was established through ACCIL to go after things and expand services and focus on developing youth leadership. The lobbyists are working together, which allows for interface between ACCIL and those ILCs who are not part of ACCIL. JBC approved bill for funding formula on March 12.

Dixie spoke about their lobbyist – No Wrong Door meeting – readiness “Ind Cnt” Veteran – Issue Briefs were passed out

Ian shared a Moment for Mission – Ian will send the story to Priscilla to put on the website

*Action Items: Follow up with Ian to make sure story goes on the Success Stories section of the site.*

*\* Larry Williams just came in*

**Old Business:**

Came back for lunch at 12:25 PM

* A. Jenny’s proposal – FYI (Buna & Priscilla)
  + Meeting has to happen before or by June 30. Would be ideal to have meeting during June retreat time. Jenny is trying to work with all 10 centers, even though there are 4 that have staff that speak ASL, trying to be all-inclusive.
  + Discussion of whether IL directors should attend June retreat and what should be done with centers that do not have staff to accommodate the D/HH. Typically, the SILC Annual Retreat is more for SILC members, so for non-SILC members, the IL Directors will have to pay for D/HH meeting staff at the ILC’s own expense.
* B. “Transitions” white paper – FYI (Buna & Lori)
  + Paper is an unbiased informational product regarding what transition is. Aimed at anybody interested in transition (i.e. family members, clients, etc.) and where they can get help (funding). Document is living, can be updated as necessary.
  + Matthew brought up the fact that people who are D/HH are not getting services they need at hospitals. This was a concern of his that the SILC needed to address. Lori suggested that this issue be brought up at Public Policy Committee meeting.

**Home Builders Foundation:** (in meeting packet) – (Beth Forbes)

There is a handout from Beth. Her organization is a nonprofit based in Denver providing modifications to make housing more accessible in the Denver area. Organization does not do minor home repairs, must be an access issue to qualify for services. Event in last week of August where organization builds 12 to 15 ramps in Denver metro area. Mostly word-of-mouth, hoping to extend reach of projects outside of Denver. See packet for more information.

**Public Comment Period** (1:01 PM)

Ian – March Brain Awareness Month. Peer support group for TBI PWDs. Also the 25th anniversary of ADA; look up ADA Legacy Tour for more information.

Matthew – Emergency Planning (EP) meeting consisted of meeting with speakers from around the country discussing emergency preparedness for D/HH interpreters. Emphasized the need for communications during pre-evacuation plans and training of organizations such as Red Cross and United Way to understand how to work with D/HH population. Very important to have PWDs be involved in planning and preparation.

**Old Business (cont’d at 1:20 PM):**

* C. \* Transcription service (Buna & Karen)

Joe made the motion, Mario 2nd, aye in favor, APPROVED.

**New Business:**

* A. Email from Tami at NCIL (in mtg packet) – FYI (Buna & Priscilla)
* B. \* Affordable Fares Task Force support (in mtg packet) – (Buna & Priscilla)
  + Against our Operations Guide to take up a position either way. It is okay to educate, but the SILC can NOT be taken.
* C. \* Youth Committee (Joe) – Youth is a 3rd goal of the SPIL – Maybe we should call it something else (e.g. Transition and subcommittee of Youth)??
  + Dixie discussed the fact that transition does not just encompass youth but also is the attempt to prevent people from going into Institutions. The SPIL has to cover all types of transition, adults and youth.
  + Lori is concerned about the effectiveness that the SILC would have in the area of transition due to the fact that other agencies are working in the same area (i.e. HCPF.)
  + Matthew is concerned about the fact that transition seems to stop at age 21. Possible involvement of some other agency?
  + Ad hoc committee can be disbanded at any time while a standing committee is one that reports to the Executive Committee. The SPIL Committee is an example of a standing committee.
  + Joe's justification for making the Youth Committee a standing committee is that it would allow somebody to be a chair of that committee. He just happens to be involved with youth but is also on the Executive Committee. Having this committee would enable somebody to create more of a presence for youth besides the goal of the SPIL and the current ad hoc status of the youth committee. That said, the chair of the standing Youth Committee must be a SILC member.
  + Joe made a motion, Lori gave a second, Jason is opposed, Nancy abstained, most agreed. Motion APPROVED.
  + Discussion continues after the motion was approved. Jason said that the only thing the Youth Committee would do as a stand-alone committee would be to have a SILC member facilitate it. Colin mentioned that he is worried about too many committees being standing committees. Buna, Colin and Lori are concerned with the state of transition as a service; it is, indeed, in transition. Buna wondered who, after Joe, would chair a Youth Committee. Some members expressed concern because of workloads; they may not be able to take more on than they already have.
  + Jean discussed the purpose of each committee. Finance is for financial. Membership ensures proper composition of SILC. Public Policy "advocates those statewide components." The "catchall" committee, then, is the one for the SPIL. The SPIL now includes the 5th core service. The SPIL is the "vehicle through which there are maybe different structures that form an ad hoc basis." She cautions against forming too many standing committees as well.
  + Joe then discussed the formation of the SPIL Committee and its purpose, which is to develop the SPIL.
  + Karen said that the SILC had voted on the Youth Committee being a standing committee and that the issue was done.
* D. Training from ILRU, recommended by Deb Cotter – FYI (Joe) – Joe hasn’t done it. He will do by May’s meeting.
* E. \* Projector screen (Buna & Karen) – Joe made a motion that Karen will deal with it. Lori made the second. APPROVED
* F. \* SILC Coordinator’s “Scope of Work” (in mtg packet) – (Buna & Karen)
  + Joe made a motion, Jason second, aye, APPROVED
* G. SILC Standards & Indicators (in mtg packet) – FYI (Karen & Priscilla)
  + These are standards and indicators that go through the new Act through NICL.
  + *Action Item: Give feedback to Priscilla*
* H. Nominations for SILC Officers for 2015-2016 term – FYI (Buna & Jennifer)
  + Mario wants to be Treasurer again
  + Anyone else, please let the Executive Committee know
* I. \* June Retreat (Buna & Karen)
  + Talk about (end of year and beginning of fiscal year). Do we need a facilitator? We have Karen and Priscilla.
  + June 18
    - Jason made the motion to the move a one day, Mario second, aye, APPROVED

**State of Affairs: SILC Congress** (Joan LaBelle – CPWD in

Boulder)

* Joan will give the flash drive to Priscilla.
* Also explained why she was unable to attend the No Wrong Door conference – it was not accessible.
* If anyone wants to go to SILC Congress, they should put in paperwork now to figure out travel and things with the state. Same with APRIL and NICL.

**New/Veteran SILC Members Orientation** (in mtg packet) –

(Priscilla)

* A story about Ed Roberts
* Flowchart regarding funding for independent living. This explains the progression from federal to state funding regarding the RSA and DSE.
* Explanation of SPIL, allocation of funds (part C and part B)
* Updated member list of SILC map
* Sample Independent Living Plan showing what PWD would have written down for going to ILC.
* Terms and acronyms included, 5 pages of them
* Title 7 explains what the ILCs are mandated to do as well as the SILC.
* Finally, the ILA listening webinar, 22 pages, this is for the WIOA and what the SILC and ILCs should be doing. Also discusses the federal mandates of the WIOA, in accordance with the SPIL.

**Center Spotlight –** (Nancy Jackson – Disabled Resource Services)

* There are handouts regarding the Center.
* Two office locations (Fort Collins and Loveland).
* Nancy shared her experience and reasoning/background for working at the Center.
* Tour to follow

**Travel Forms** (in mtg packet)

**Adjourn – Center Spotlight and Tour at the Center**

* *Nancy Jackson, ED from Disabled Resource Services*
* *1017 Robertson, #B – Fort Collins, CO 80524 – (970) 482-2700*

***Members are highly encouraged to attend the tour. We will be caravanning to the Center after the meeting is adjourned. Members can carpool or ride with one of us, and we will take you back to the hotel or your car, if need be.***